

CITY OF WEST KELOWNA

Bylaw No. 0093

A bylaw respecting the enforcement of bylaw notices

CONSOLIDATED FOR CONVENIENCE TO INCLUDE

BYLAW 0093.02, 0093.03, 0093.04, 0093.05, 0093.06, 0093.08, 0093.09, 0093.10, 0093.11, 0093.12, 0093.13, 0093.14, 0093.15, 0093.16, 0093.17, 0093.18, 0093.19, 0093.20, 0093.21, 0093.22, 0093.23, 0093.24, 0093.25, 0093.26, 0093.27, 0093.28, 0093.29, 0093.30, 0093.31, 0093.32, 0093.34, 0093.35, 0093.36, 0093.37, 0093.38, 0093.40, 0093.41, 0093.42, 0093.44, 0093.45, 0093.46, 0093.47, 0093.49, 0093.50, 0093.51, 0093.52, 0093.53, 0093.54, 0093.55, 0093.56, 0093.57, 0093.58, 0093.59, 0093.60

Bylaw No. 0093.34, adopted April 4, 2017, amended Bylaw No. 0093 by replacing all references to "District of West Kelowna" in reference to the subject bylaw name with "City of West Kelowna", by replacing all references to "City" with "City of Kelowna" and by replacing all references to "District" in the subject bylaw with "City of West Kelowna".

Bylaw No. 0093.54, adopted April 9, 2024, deleted all references to "short term accommodation" and replaced it with "short-term rental".

The Council of the City of West Kelowna in open meeting assembled, enacts as follows:

Bylaw No. 0093.50, adopted September 20, 2022, amended bylaw 0093 by deleting "Bylaw Notice Enforcement Bylaw 2010, No. 0093" and replacing it with "City of West Kelowna Bylaw Notice Enforcement Bylaw No. 0093, 2010".

1. This bylaw may be cited as **"City of West Kelowna Bylaw Notice Enforcement Bylaw No. 0093, 2010"**.

Bylaw No. 0093.34, adopted April 4, 2017, amended Bylaw No. 0093 by removing Section 2 in its entirety and replacing with the following:

2. In this bylaw:

"Act" means the *Local Government Bylaw Notice Enforcement Act*;

"Registry" means the Okanagan Valley Bylaw Notice Adjudication Registry established pursuant to this Bylaw.

TERMS

3. The terms in this bylaw have the same meaning as the terms defined in the Act.

BYLAW CONTRAVENTIONS

4. The bylaws and bylaw contraventions designated in Schedule "A" attached hereto and forming part of this Bylaw, may be dealt with by bylaw notice.

OFFENCE AND PENALTY

5. The penalty for a contravention referred to in Section 4 is referenced in Schedule "A".

PERIOD FOR PAYING A DISPUTED NOTICE

6. A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
 - (1) pay the penalty, or
 - (2) request dispute adjudication,by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the City of West Kelowna.

Bylaw No. 0093.13, adopted October 16, 2012, amended Bylaw No. 0093 by removing Section 7 in its entirety and replacing with the following:

7. A person may pay the indicated penalty after 14 days of receiving the notice but no person may dispute the notice after 14 days of receiving the bylaw notice.
8. Where a person was not served personally with a bylaw notice and advises the City of Kelowna, in accordance with the requirements of Section 25 of the Act, that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under Section 5 and Section 7 of this Bylaw do not begin to run until a copy of the bylaw notice is re-delivered to them in accordance with the Act.

BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY

9. The Registry is established as a bylaw notice dispute adjudication system in accordance with the Act to resolve disputes in relation to bylaw notices.
10. The civic address of the Registry is the City of Kelowna, 1435 Water Street, Kelowna, BC, V1Y 1J4.
11. The City of Kelowna is authorized to enter into, and the Mayor and Clerk are authorized to execute, the dispute adjudication system agreement in the form and with the content of the agreement attached as Schedule "B".
12. Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City of Kelowna an additional fee of \$25 for the purpose of the City of Kelowna recovering the costs of the adjudication system.

SCREENING OFFICERS

13. The position of screening officer is established.

Bylaw No. 0093.13, adopted October 16, 2012, deleted Section 14 in its entirety and replaced with the following:

Bylaw No. 0093.44, adopted July 9, 2019, Deleted Section 14 in its entirety and replaced with the following:

14. The following are designated classes of persons that may be appointed as screening officers:

- 1) Corporate Officer
- 2) Legislative Services Manager
- 3) Executive Coordinator
- 4) Bylaw Enforcement Supervisor

POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS

15. The powers, duties and functions of screening officers are as set out in the Act, and include the following powers:
 - (1) Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
 - (2) To communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the Act:
 - (a) the person against whom a contravention is alleged or their representative;
 - (b) the officer issuing the notice;
 - (c) the complainant or their representative;
 - (d) the City of West Kelowna or City of Kelowna or Regional District's staff and records regarding the disputant's history of bylaw compliance.
 - (3) To prepare and enter into compliance agreements under the Act with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;
 - (4) To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in Schedule "A"; and
 - (5) To cancel bylaw notices in accordance with the Act or City of Kelowna policies and guidelines.
16. The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in Schedule "A".
17. The maximum duration of a compliance agreement is one year.

BYLAW ENFORCEMENT OFFICERS

18. Persons acting as any of the following are designated as Bylaw Enforcement Officers for the purposes of this Bylaw and the Act:
 - (1) Special constables, officers, members or constables of:
 - (a) The provincial police force as defined in Section 1 of the *Police Act*, or

- (b) A municipal police force;
- (2) Bylaw Enforcement Officers appointed pursuant to the *Police Act* and *Community Charter*;
- (3) Local Assistants to the Fire Commissioner under Section 6 of the *Fire Services Act*;
- (4) Bylaw Enforcement Officers, licensing inspectors, building inspectors, animal control officers or other persons acting in another capacity on behalf of a municipality, regional City or local trust committee for the purpose of enforcement of one or more of its Bylaws.

FORM OF BYLAW NOTICE

- 19. The City of Kelowna may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with Section 4 of the Act.

SEVERABILITY

- 20. If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

PASSED FIRST READING, MAY 11, 2010

PASSED SECOND READING, MAY 11, 2010

PASSED THIRD READING, MAY 11, 2010

ADOPTED, JUNE 22, 2010

MAYOR

CITY CLERK

Bylaw No. 0093.26, adopted August 11, 2015, amended Bylaw No. 0093 by deleting from Schedule "A" the following: "Contains District of West Kelowna Ticket Offence Schedules 1 – 17" and replacing with "Contains City of West Kelowna Ticket Offence Schedules 1 – 18".

Bylaw No. 0093.30, adopted May 10, 2016, amended Bylaw No. 0093 by deleting the title page of Schedule 'A' and replacing with the following:

SCHEDULE "A"

Contains City of West Kelowna Ticket Offence Schedules 1 – 19

Bylaw No. 0093.23, adopted May 27, 2014, amended Bylaw No. 0093 by adding the fine "Fail to provide Survey Certificate" to Schedule 1.

Bylaw No. 0093.28, adopted November 10, 2015, amended Bylaw No. 0093 by adding the fine "Fail to contain Construction Waste" to Schedule 1.

Bylaw No. 0093.52, adopted July 25, 2023, amended Bylaw No. 0093 by deleting Schedule 1 in its entirety and replaced it with the following:

Schedule 1

Ticket offences for District of West Kelowna Building Regulation Bylaw No. 0086

	<u>Section</u>	<u>Fine</u>
Unlawful construction	7.1	\$500.00
Building without permit	7.2	\$500.00
Disobey stop work order	7.3	500.00
Disobey stop work order	7.4	500.00
Remove/tamper with stop work order notice	7.5	200.00
Obstruct Inspector	7.6	200.00
Fail to amend permit	7.7	100.00
Submit false/misleading information	7.8	100.00
Unauthorized change of occupancy	7.9	500.00
Fail to obtain permission to occupy	7.10.1	500.00
Fail to obtain permission to occupy	7.10.2	500.00
Cover construction without authorization	7.11	500.00
Failure to follow building inspector order	8.3.5	500.00
Failure to install screening	8.4	500.00

Fail to post permit card	10.1	50.00
Fail to have documents at project site	10.2	50.00
Fail to provide Survey Certificate	10.5	50.00
Fail to provide Survey Certificate	10.6	50.00
Fail to finish exterior of project	10.9	100.00
Fail to contain Construction Waste	10.11	200.00
Fail to fence a swimming pool	12.1	200.00
Build non-compliant fence	12.2	100.00
Fail to obtain inspection	19.1	500.00

Bylaw No. 0093.10, adopted May 15, 2012, amended Bylaw No. 0093 by deleting Schedule 2 in its entirety and replacing with the following:

Bylaw No. 0093.12, adopted October 16, 2012, amended Bylaw No. 0093 by replacing the fine amount in “contravene permitted uses” in schedule 2, Section 4.5.1 with the following:

Bylaw No. 0093.14 adopted January 22, 2013 added to Schedule 2 of Schedule “A” Section 3.26.10.

Bylaw No. 0093.20, adopted February 11, 2014, amended Bylaw No. 0093 by deleting Schedule 2 in its entirety and replacing it with the following:

Bylaw No. 0093.23, adopted May 27, 2014, amended Bylaw No. 0093 by replacing the fine amount in “Prohibited Use” in Schedule 2, Section 3.3(.1 to.6) with \$500.00.

Bylaw No. 0093.25, adopted September 29, 2015, added “Contravene carriage house rules” to Schedule 2.

Bylaw No. 0093.46, adopted July 13, 2021, amended Schedule 2 by adding the following offences (Section 3.27 (.1 to .9)).

Bylaw No. 0093.50, adopted September 20, 2022, amended bylaw 0093 by deleting Schedule 2 in its entirety and replacing with the following:

Bylaw No. 0093.54, adopted April 9, 2024, amended bylaw 0093 by deleting Schedule 2 in its entirety and replacing with the following:

Bylaw No. 0093.56, adopted April 22, 2025, amended bylaw 0093 by deleting Schedule 2 in its entirety and replacing with the following:

Schedule 2

Ticket Offences for City of West Kelowna Zoning Bylaw No. 0320, 2024

	<u>Section</u>	<u>Fine</u>
Contravene siting regulations (specified in each Zone)	Parts 6-15	\$500.00
Contravene permitted uses (specified in each Zone)	Parts 6-15	500.00
Prohibited use	3.5 (.1 to.8)	500.00
Prohibited parking	3.6.1	100.00
Prohibited parking	3.6.2	100.00
Prohibited parking	3.7.1	100.00
Contravene accessory use, building and structure rules	3.9 (.1 to .3)	100.00
Prohibited fence material	3.12.1	100.00
Overheight fence	3.12.2	100.00
Contravene retaining wall fence rules	3.12.2	100.00
Prohibited park boundary fence material	3.12.3	100.00
Overheight park boundary fence	3.12.3	100.00
Fail to screen	3.13.1(a) (i to iii.)	100.00
Underheight screen	3.13.2	100.00
Contravene screen material or gate rules	3.13.3 (a to b)	100.00
Overheight retaining wall	3.14.1	100.00

Contravene lighting rules	3.15.1(a)	100.00
Overheight lighting	3.15.1(b)	100.00
Contravene minor home business rules	3.16.1 (a to c)	500.00
Contravene major home business rules	3.16.2 (a to e)	500.00
Contravene secondary suite rules	3.17 (.1 to .3)	500.00
Contravene carriage house rules	3.18 (.1 to .8)	500.00
Contravene short-term rental rules (first offence)	3.19 (.1 to .4)	100.00
Contravene short-term rental rules (second offence)	3.19 (.1 to .4)	250.00
Contravene short-term rental rules (continuing nature offence)	3.19 (.1 to .4)	500.00
Contravene short-term rental absent operation conditions (first offence)	3.19.1(a)ii.and 3.19.2(a)ii.	100.00
Contravene short-term rental absent operation conditions (second offence)	3.19.1(a)ii.and 3.19.2(a)ii.	250.00
Contravene short-term rental absent operation conditions (continuing offence)	3.19.1(a)ii.and 3.19.2(a)ii.	500.00
Fail to attend short-term rental within required time period (first offence)	3.19.1(a)iv.	100.00
Fail to attend short-term rental within required time period (second offence)	3.19.1(a)iv.	250.00
Fail to attend short-term rental within required time period (continuing offence)	3.19.1(a)iv.	500.00
Contravene agricultural worker dwelling rules	3.20 (.1 to .6)	500.00
Contravene temporary agricultural worker dwelling rules	3.21 (.1 to .10)	500.00
Contravene agri-tourism accommodation rules	3.22 (.1 to .8)	500.00
Fail to maintain buffer	3.23.3 (a to e)	500.00
Fail to surface parking and loading areas	4.3.5	500.00
Contravene parking and loading standards	4.3 (.1 to .4 and .6 to .7) and 4.10.3	100.00

Schedule 3

(Bylaw No. 902, 2000)

Ticket offences for Regional District of Central Okanagan Animal Control Bylaw No. 880, 2000.

	<u>Section</u>	<u>Fine</u>
Keep animals on undersize parcel	2.1.1	\$200.00
Keep animals contrary to bylaw	2.1.2	200.00
Keep animals contrary to bylaw	2.1.3	200.00
Keep animals contrary to bylaw	2.1.4	200.00
Keep animals contrary to bylaw	2.1.5	200.00
Keep animals contrary to bylaw	2.1.6	200.00
Keep animals contrary to bylaw	2.1.7	200.00
Allow animals to run at large	2.2	50.00
Fail to keep animals in fence/pen	2.3	50.00
Aviary on undersize parcel	2.6	50.00
Pigeons on undersize parcel	2.7	50.00
Keep too many pigeons	2.7.1	50.00
Keep too many pigeons	2.7.2	50.00
Unauthorized loft/coop siting	2.7.5	50.00
Pigeons out of loft/coop	2.7.6	50.00
Exercise too many pigeons	2.7.6	50.00
Pigeons out of loft/coop	2.7.7	50.00
Fail to control pigeons	2.7.8	50.00
Keep animals on undersize parcel	2.8	50.00

Bylaw No. 0093.03, adopted January 11, 2011, amended Bylaw No. 0093 by deleting Schedule 4 in its entirety and replacing with the following:
 Bylaw No. 0093.06, adopted January 10, 2012, amended Bylaw No. 0093 by adding "Apply graffiti on property" and "Possession of drug paraphernalia" to Schedule 4:
 Bylaw No. 0093.08, adopted February 28, 2012, amended Bylaw No. 0093 by deleting Schedule 4 in its entirety and replacing with the following:
 Bylaw No. 0093.11, adopted August 28, 2012, amended Bylaw No. 0093 by deleting Schedule 4 in its entirety and replacing with the following:
 Bylaw No. 0093.18, adopted November 26, 2013, amended Bylaw No. 0093 by deleting Schedule 4 in its entirety and replacing with the following:
 Bylaw No. 0093.21, adopted January 28, 2014, amended Bylaw No. 0093 by adding "Apply graffiti on property" and "Possession of drug paraphernalia" to Schedule 4:
 Bylaw No. 0093.36, adopted May 22, 2018, amended Bylaw No. 0093 by deleting Schedule 4 in its entirety and replacing with the following:
 Bylaw No. 0093.51, adopted July 25, 2023, amended Bylaw No. 0093 by deleting Schedule 4 in its entirety and replacing with the following:
 Bylaw No. 0093.53, adopted September 26, 2023, amended Bylaw No. 0093 Schedule 4 "Obstruct an Officer 3.1" by deleting \$1,000 and replacing with \$500.
 Bylaw No. 0093.53, adopted September 26, 2023, amended Bylaw No. 0093 Schedule 4 by adding 8.7 (a,b) \$500.

Schedule 4

(Bylaw No. 151)

Ticket offences for City of West Kelowna Good Neighbour Bylaw No. 0151, 2018.

	<u>Section</u>	<u>Fine</u>
Obstruct an Officer	3.1	\$500.00
Obstruct Entry to Property	3.2	500.00
Fail to obtain Blasting Permit	5.1	500.00
Fail to give notification to neighbourhood	5.7	500.00
Cause a nuisance	6.1(a)	500.00
Permit nuisance from property	6.1(b)	500.00
Panhandle within 10 meters of Financial Institution	6.2(a)	100.00
Panhandle within 10 meters of automated teller	6.2(b)	100.00
Panhandle within 10 meters of a bus stop	6.2(c)	100.00
Panhandle within 10 meters of a bus shelter	6.2(d)	100.00
Panhandle within 10 meters of a liquor store	6.2(e)	100.00
Panhandle from an occupant of a motor vehicle	6.3	100.00
Panhandle after sunset	6.4	100.00
Panhandle – sit or lie on a street	6.5	100.00
Continue to panhandle	6.6	100.00
Apply graffiti on property	6.7	500.00
Disturbing noise from highway or public place	7.1 (a)	500.00
Disturbing noise from property	7.1 (b)	500.00
Apparatus producing noise	7.2 (a)	500.00
Apparatus producing noise	7.2 (b)	500.00
Disturbing animal noise	7.2 (c)	100.00

Equipment producing noise	7.2 (d)	100.00
Construction noise	7.2 (e)	500.00
Inadequate boat exhaust system	7.3 (a)	100.00
Prohibited boat exhaust system	7.3(b)	100.00
Prohibited boat exhaust system	7.3(c)	100.00
Prohibited boat exhaust system	7.3(d)	100.00
Cause disturbing noise	7.3(e)	100.00
Accumulation of matter	8.1 (a)	100.00
Accumulation of rubbish around container	8.1 (b)	100.00
Unsightly property	8.1 (c)	500.00
Accumulation of vegetation	8.1 (d)	100.00
Accumulation of construction or demolition waste	8.1 (e)	100.00
Insufficient maintenance	8.3 (abcde)	100.00
Obstructed fire hydrant	8.3(f)	250.00
Deposit hedges, rocks, gravel on boulevard	8.4	100.00
Failure to remove snow or ice	8.5 (a)	100.00
Damage to boulevard or sidewalk from equipment	8.5 (b)	100.00
Failure to remove snow or ice from the roof	8.5 (c)	100.00
Deposit snow on highway	8.5 (d)	100.00
Fail to prevent emission of dust	8.7(a,b)	500.00

Bylaw No. 0093.03, adopted January 11, 2011, amended Bylaw No. 0093 by deleting Schedule 5 in its entirety and replacing with the following:
 Bylaw No. 0093.07, adopted October 10, 2017, amended Bylaw No. 0093 by deleting Schedule 5 in its entirety and replacing with the following:
 Bylaw No. 0093.46, adopted July 13, 2021, amended Schedule 5 by adding the following offences (Section 12.2 to 12.7)).
 Bylaw No. 0093.54, adopted April 9, 2024, amended Schedule 5 by deleting Schedule 5 in its entirety and replacing with the following:
 Bylaw No. 0093.56, adopted April 22, 2025, amended bylaw 0093 by deleting Schedule 5 in its entirety and replacing with the following:
 Bylaw No. 0093.54, adopted April 9, 2024, deleted all references to "short term accommodation" and replaced it with "short-term rental":
 Bylaw No. 0093.56, adopted March 24, 2026, amended bylaw 0093 by deleting Schedule 5 in its entirety and replacing with the following,

Schedule 5

Ticket Offences for City of West Kelowna Business Licencing and Regulations Bylaw No. 0087, 2010

	<u>Section</u>	<u>Fine</u>
No business license	2.1	\$500.00
No business license for each premise	2.2	100.00
Fail to display business license	2.3	50.00
Prohibit entry of authorized person	2.6	150.00
Fail to keep proper books	4.2	500.00
Fail to supply employee information	7.1(a)	500.00
Fail to notify change in employee information	7.1(b)	500.00
Fail to obtain approval prior to employment	7.1(c)	500.00
Employ individual under 19 years of age	7.1(d)	500.00
Fail to maintain register	9.1	500.00
	9.2(a-h)	500.00
	9.3(a)&(b)	500.00
Fail to submit report	9.3(c)&(f)	500.00
Fail to maintain manual register	9.3(e)	500.00
Amend or alter register entry	9.4	500.00
Fail to permit inspection of registry	9.5	500.00
Fail to keep register for 24 months	9.6(a)	500.00
Fail to keep register within Province for 7 years	9.6(b)	500.00
Fail to transfer register to new owner	9.6(c)	500.00
Keep inventory at unauthorized location	9.7	500.00
Obtain property with serial number removed or altered	9.9	500.00

Fail to identify or tag property	9.14(a)	500.00
Alter or remove or dispose of property	9.14(b)	500.00
Improper disposal of goods	9.15	500.00
Fail to separate or identify property	9.17	500.00
Soliciting a specific destination	10.1	200.00
Soliciting towing service at scene of accident	10.2	200.00
Fail to keep daily record of all trips	10.3	200.00
Soliciting towing service at roadside check stop	10.4	200.00
Operate commercial passenger vehicle without Provincial licence	11.1	200.00
Operate short-term rental contrary to licence conditions (first offence)	12.3 (a) to (d)	100.00
Operate short-term rental contrary to licence conditions (second offence)	12.3 (a) to (d)	250.00
Operate short-term rental contrary to licence conditions (continuing offence)	12.3 (a) to (d)	500.00
Marketing without a municipal licence number and/or a provincial registration number for short-term rentals (first offence)	12.3(e)	100.00
Marketing without a municipal licence number and/or a provincial registration number for short-term rentals (second offence)	12.3(e)	250.00
Marketing without a municipal licence number and/or a provincial registration number for short-term rentals (continuing offence)	12.3(e)	500.00
Operate short-term rental contrary to licence conditions (first offence)	12.4 (a) and (b)	100.00
Operate short-term rental contrary to licence conditions (second offence)	12.4 (a) and (b)	250.00
Operate short-term rental contrary to licence conditions (continuing offence)	12.4 (a) and (b)	500.00
Operate without Marine Launch Licence	13.1	500.00
Operate contrary to Marine Launch Licence conditions	13.2 (b), (d), (e)	500.00
Operate contrary to Marine Launch Licence conditions	13.3 (a), (b), (c), (d)	500.00

Bylaw No. 0093.15, adopted November 26, 2013, amended Bylaw No. 0093 by deleting Schedule 6 in its entirety and replacing with the following:
 Bylaw No. 0093.31, adopted May 10, 2016, amended Bylaw No. 0093 by deleting Schedule 6 in its entirety and replacing with the following:
 Bylaw No. 0093.40, adopted June 12, 2018, amended Bylaw No. 0093 by deleting Schedule 6 in its entirety and replacing with the following:
 Bylaw No. 0093.60, adopted June 23, 2026, amended Bylaw No. 0093 by deleting Schedule 6 in its entirety and replacing with the following:

Schedule 6

Ticket Offences for City of West Kelowna Sign Bylaw No. 0250, 2018

	<u>Section</u>	<u>Fine</u>
Use non-compliant sign	3.1	\$150.00
Failure to obtain a sign permit	3.2	\$100.00
Fail to register and comply with encroachment agreement	3.4	\$150.00
Sign not permitted under the bylaw	5.1	\$250.00
Prohibited Sign	5.2 (.1,.2,.3,.5)	\$250.00
Sign attached to utility pole, tree, fence (except 5.3)	5.2.4	\$100.00
Sign causing obstruction	6.1.1	\$100.00
Sign impeding pedestrian or vehicular traffic	6.1 (.2,.3)	\$100.00
Unsafe sign	6.2	\$150.00
Unauthorized lighting of sign	6.3	\$100.00
Unauthorized community event display/ primary use	6.4	\$100.00
Failure to remove temporary sign within 48 hours	6.5.1	\$100.00
Election sign exceeds election period	6.6.1	\$100.00
Election sign placed in prohibited location	6.6.2	\$100.00
Non permitted temporary sign – real estate sign	6.7	\$100.00
Exceed maximum sign area – real estate sign	6.7(b)	\$100.00
Prohibited use of changeable copy display	6.8	\$100.00
Non permitted fascia sign	7.1.1	\$100.00
Exceed maximum allowable sign area – fascia sign	7.1.2	\$100.00
Minimum clearance not met – fascia sign	7.1.3	\$100.00
Improper placement of fascia sign	7.1.4	\$100.00
Exceed maximum sign area – projecting sign	7.2.1	\$100.00
Failure to provide minimum sign clearance – projecting sign	7.2.2	\$100.00
	7.2.3	\$100.00
Non permitted projecting sign		
Exceed number of portable signs	7.3.1(a)	\$100.00
Exceed maximum allowable sign area – portable sign	7.3.1(b)	\$100.00
Non-permitted portable sign	7.3.1(c)	\$100.00
Sign in setback – portable sign	7.3.1(d)	\$100.00
Sign obstructing landscaped area – Portable sign	7.3.1(e)	\$100.00
Exceed maximum number of sandwich board signs	7.3.2(a)	\$100.00

Non-permitted sandwich board sign	7.3.2(a)	\$100.00
Unauthorized placement of a sandwich board sign	7.3.2(b)	\$100.00
Obstruction of pedestrian access – sandwich board sign	7.3.2(c)	\$100.00
Exceed maximum sign area – sandwich board sign	7.3.2(d)	\$100.00
Unauthorized use of sandwich board signs	7.3.2(e)	\$100.00
Unauthorized use of balloon sign	7.3.3	\$100.00
Non-permitted number of signs – freestanding sign	7.4.1(a)	\$100.00
Minimum clearance not met – freestanding sign	7.4.1(c,d)	\$100.00
Non-permitted freestanding sign	7.4.1(f)	\$100.00
Exceed maximum parameters – freestanding sign	7.4.1(g)	\$100.00

Bylaw No. 0093.04, adopted August 16, 2011, deleted Schedule 7 in its entirety and replacing with the following:

Bylaw No. 0093.39, adopted August 28, 2018, deleted Schedule 7 in its entirety and replacing with the following:

SCHEDULE 7

Fire Regulation Offences for Fire Rescue Establishment and Operations Bylaw No. 0114

<u>Section</u>	<u>Prohibition</u>	<u>Fine</u>
15.	Unauthorized Entry to Prescribed Boundaries	\$250.00
18.	Obstruct, Impede, Hinder Fire Department member	\$500.00
19.	Damage, Destroy, Obstruct, Impede, Hinder Fire Apparatus/Equipment	\$500.00
20.	Drive Vehicle Over Equipment	\$250.00
21.	Obstruct/Interfere access for Firefighting Purposes	\$250.00
28.	Fail to Provide Access and Keys	\$250.00
29.2	Fail to Obtain a Burning Permit	\$250.00
29.4	Fail to Manage a Fire	\$250.00
29.5a)	Fail to Maintain Minimum Separation	\$250.00
29.5b)	Burn during Fair or Poor Air Quality Conditions	\$250.00
29.6	Fail to Ensure Material Burned Originates From Parcel of Land	\$250.00
29.7	Fail to Ensure Only Permitted Materials are Burned	\$500.00
29.8	Fail to Ensure Burning Occurs Between 7:00 am and Sunset	\$250.00
29.9	Burn Additional Material After 5:00 p.m.	\$250.00
29.10	Fail to Ensure Burning Materials not from Non-Farm Use Land	\$250.00
29.11	Burning Under Venting Index of 65	\$250.00
29.12	Burn During Fair/Poor Air Quality Conditions	\$250.00
29.13	Fail to Have Competent Person in Charge of Fire	\$250.00
29.14	Fail to Control Fire	\$250.00
29.15	Burn Prohibited Materials	\$250.00
29.16	Burn in a Domestic /Backyard Incinerator	\$250.00

29.17	Prohibited Campfire Burning	\$250.00
29.18a)-k)	Contravene Air Curtain Burning Restriction	\$250.00
30.	Fail to Provide Accessible/Visible Connections	\$250.00
31.1	Fail to Conform to Requirements for Hydrants	\$250.00
31.2	Fail to Maintain Clear/Unobstructed Area Around Hydrant	\$250.00
31.3	Fail to Ensure Clear View	\$250.00
31.5	Fail to Mark Hydrant/Notify Fire Department	\$250.00
32.	Fail to Maintain Roadways/Lanes	\$250.00
34.	Fail to Institute Fire Watch	\$500.00
35.1	Sell/Dispose Fireworks	\$500.00
35.2	Explode Fireworks Without Fire Chief Permission	\$250.00
35.3	Fail to Hold a Licence to Explode Fireworks	\$250.00
36.	Enter Closed Area	\$250.00
39.1a)	Fail to Obtain Permit to Store/Handle/Dispose Flammable/Combustible Liquids	\$250.00
39.1b)	Fail to Obtain Permit to Install Tanks/Pumps	\$250.00
39.1c)	Fail to Obtain Permit to Process Flammable/Combustible Liquids	\$250.00
39.1d)	Fail to Obtain Permit to Store Flammable/Combustible Liquids in Tanks	\$250.00
39.1e)	Fail to Obtain Permit to Establish Refinery/Plant/Distillery	\$250.00
39.1f)	Fail to Obtain Permit to Install Equipment	\$250.00
39.1g)	Fail to Obtain Permit for Open Flames	\$250.00
39.1h)	Fail to Obtain Permit Premises for Dangerous Goods	\$250.00
40.1	Fail to Keep/Maintain Equipment or Facility	\$250.00
40.2	Allow Accumulations of Combustible Materials	\$250.00
40.3	Dumpster Within 3 Meters of Buildings	\$250.00
40.4	Fail to Secure Vacant Building	\$500.00

40.5a)	Fail to Maintain Fire Alarm System	\$250.00
40.5b)	Fail to Maintain Fire Separations	\$250.00
40.5c)	Fail to Maintain Emergency/Exit Lighting	\$250.00
40.5d)	Fail to Maintain Vehicle Access	\$250.00
40.5e)	Fail to Maintain Commercial Cooking Equipment	\$250.00
40.5f)	Fail to Supply/Maintain Portable Fire Extinguishers	\$250.00
40.5g)	Fail to Maintain Means of Egress	\$250.00
40.5h)	Fail to Provide/Maintain Fire Safety Plan	\$250.00
40.5i)	Fail to Maintain Auto Sprinkler/Standpipe/Hose System	\$250.00
40.5j)	Fail to Maintain Fire Hydrants	\$250.00
40.5k)	Fail to Adhere to Posted Occupant Loads	\$250.00
41.1	Fail to Install/Maintain Smoke Alarms	\$250.00
41.2	Fail to Test Smoke Alarm	\$250.00
41.3	Fail to Install/Maintain and Keep Records of Smoke Alarm Testing	\$250.00
42.	Smoking in Non-Smoking Areas/Fail to Post Signs	\$250.00
43.1	Unlawful Storage in Underground Parking Garages	\$250.00
43.2	Alter Exit Doors/Locking Devices	\$250.00
45.1	Cause a False Alarm	\$500.00
45.2a)	Refuse to Allow Fire Chief to Enter Premises	\$500.00
45.2b)	Refuse to Allow Entry to Premises to Deal with Incident	\$500.00
45.2c)	Refuse to Allow Apparatus/Equipment Through Property	\$500.00

Bylaw No. 0093.49, adopted July 27, 2021, amended Bylaw No. 0093 by deleting Schedule 8 in its entirety and replacing with the following:

Schedule 8 (Bylaw 0072 - Sanitary Sewer Use)		
Section	Description	BNOB
6.3	Obstruct entry of City employee	\$ 500.00
6.6	Discharge under 6.4(b) Compliance Order	\$ 100.00
8.1	Residential system not to specifications	\$ 100.00
8.7 (b)	Inspection chamber not to specifications	\$ 100.00
8.8 & 8.9	Obstructed access to system service	\$ 100.00
8.13	Fail to connect to service	\$ 100.00
8.15	Connected without authorization	\$ 100.00
8.19	Connected without permit	\$ 100.00
8.20	Backfilled work without inspection	\$ 100.00
8.23	Unit constructed prior to lateral installation	\$ 100.00
8.25	Private system does not meet demand	\$ 100.00
8.26	Non-residential system not to specifications	\$ 100.00
8.28	Structure construction prior to lateral installation	\$ 100.00
8.30	Private system does not meet demand	\$ 100.00
9.4 (a)	Improperly terminated service connection	\$ 100.00
9.4 (b)	Fail to mark terminated connection	\$ 100.00
9.5	Backfilled work without inspection	\$ 100.00
9.6	Connected to system after termination	\$ 200.00
10.1 (a)-(d)	Unauthorized work on system	\$ 100.00
10.2 (a)-(s)	Discharge of prohibited material	\$ 200.00
10.2 (c)	Discharge of recreational wastewater	\$ 150.00
10.2 (e)	Unauthorized discharge of septic material	\$ 150.00
10.2 (g)	Ground or surface water discharge	\$ 200.00
10.2 (k)	Discharge of colouring material	\$ 200.00
10.2 (q)	Discharge of restricted material	\$ 200.00
10.2 (r)	Discharge of cesspool material	\$ 200.00
11	Excess concentrations of prohibited materials	\$ 200.00
13.3	Construction commenced before approval	\$ 100.00
13.4	Fail to maintain pre-treatment records	\$ 100.00
14.3	Fail to comply with Director's requirements	\$ 150.00
15.1	Fail to provide an interception device	\$ 200.00
15.4	Fail to submit documents for approval	\$ 100.00
15.5	Construction commenced before approval	\$ 100.00
15.8	Fail to maintain interception device records	\$ 100.00
17.1	Fail to report accidental discharge	\$ 200.00

Bylaw No. 0093.47, adopted July 13, 2021, amended Bylaw No. 0093 by deleting Schedule 9 in its entirety and replacing with the following:

SCHEDULE 9 (Bylaw No. 274)

Section	Description	Fine
3.2	Obstruct City employee or Agent	\$ 500.00
4.2	Obstruct access to City Water Utility appurtenance	\$ 500.00
6.1	Tamper, damage City Water Utility appurtenance	\$ 500.00
6.2	Unlawful connection to City Water Utility	\$ 500.00
6.5	Sell water from City Water Utility	\$ 500.00
6.6	Unlawful use of water from City Water Utility	\$ 500.00
7.1	Fail to install water meter	\$ 500.00
7.6	Improper installation of Meter	\$ 500.00
7.7	Improper installation of Meter	\$ 500.00
7.8	Appurtenance upstream of Meter	\$ 500.00
7.10	Obstructed access to Water Meter	\$ 500.00
7.11	Fail to protect Meter	\$ 500.00
7.13	Unauthorized activation	\$ 500.00
7.14	Unauthorized removal or disturb Meter	\$ 500.00
7.15	Fail to notify the City of breakage or stoppage	\$ 500.00
8.1	Operate Hydrant without Permit	\$ 500.00
8.2	Fail to apply for Permit	\$ 500.00
8.3	Fail to comply with Permit conditions	\$ 500.00
9.1	Fail to obtain bulk water filling station account	\$ 500.00
9.2	Use contrary to signage	\$ 500.00
10.1	Create unauthorized cross connection	\$ 500.00
10.2	Introduce contaminant or auxiliary water supply	\$ 500.00
10.7	Fail to install backflow preventer	\$ 500.00
10.8 a)	Fail to comply with Notice	\$ 500.00
10.9	Fail to provide Backflow Assembly Test Report	\$ 500.00
10.10	Fail to inspect or test backflow prevention assembly	\$ 500.00
10.12	Unauthorized removal of backflow preventer	\$ 500.00
10.14	Unauthorized connection to City water system	\$ 500.00
10.15	Fail to identify appurtenances	\$ 500.00
10.16 a)	Fail to install backflow preventer on irrigation system	\$ 500.00
10.16 b)	Fail to inspect/test Backflow Assembly	\$ 500.00
10.16 c)	Fail to install RPBA	\$ 500.00
11.2.1 d)	Use more than one outlet at one time	\$ 25.00
11.2.1 e)	Use open pipe or hose for irrigating	\$ 25.00
11.2.2 a)	Stage 1 restriction violation - first offence	\$ 25.00
11.2.2 a)	Stage 1 restriction violation - second offence	\$ 50.00
11.2.2 a)	Stage 1 restriction violation - continuing offence	\$ 500.00/ day
11.2.2 b)	Stage 2 restriction violation - first offence	\$ 50.00

Section	Description	Fine
11.2.2 b)	Stage 2 restriction violation - second offence	\$ 100.00
11.2.2 b)	Stage 2 restriction violation - continuing offence	\$ 500.00/day
11.2.2 c)	Stage 3 restriction violation - first offence	\$ 100.00
11.2.2 c)	Stage 3 restriction violation - second offence	\$ 200.00
11.2.2 c)	Stage 3 restriction violation - continuing offence	\$ 500.00/day
11.2.2 c)iv.i	Fill pool, hot tub, pond, fountain	\$ 100.00
11.2.2. c)iv.ii	Wash vehicle or boat	\$ 100.00
11.2.2 c)iv.iii	Wash driveway or sidewalk	\$ 100.00
11.2.2 d)	Stage 4 restriction violation - first offence	\$ 200.00
11.2.2 d)	Stage 4 restriction violation - second offence	\$ 400.00
11.2.2 d)	Stage 4 restriction violation - continuing offence	\$ 500.00/day
11.5	Use water contrary to Bylaw	\$ 500.00
11.6	Waste Water	\$ 500.00
11.7	Damage device or mechanism	\$ 500.00
12.1	Supply water to another parcel	\$ 500.00
12.2	Supply water to another building	\$ 500.00
12.3	Connect to external water source	\$ 500.00
12.4	Non approved pressure increase	\$ 500.00
12.5	Fail to protect, maintain or repair private appurtenances	\$ 500.00
12.6	Fail to apply for permit	\$ 500.00
12.7	Fail to repair appurtenance	\$ 500.00
12.9	Fail to obtain building permit	\$ 500.00
12.10	Fail to install and maintain pressure reducing valve	\$ 500.00
13.2	Fail to obtain Customer Service Account	\$ 500.00
14.1	Unlawful use of agricultural water	\$ 500.00
14.2	Non compliant irrigation system	\$ 500.00
14.4	Fail to confine water to farm status area	\$ 500.00
14.6	Exceed peak irrigation flow rate	\$ 500.00
14.8	Exceed permitted water volume	\$ 500.00
14.9	Exceed water restriction allocations	\$ 500.00
15.2	Unauthorized turn off/on of service connection valve	\$ 500.00

Bylaw No. 0093.24, adopted May 13, 2014, amended Bylaw No. 0093 by deleting Schedule 10 in its entirety and replacing with the following:
Bylaw No. 0093.41, adopted July 24, 2018 amended Bylaw No. 0093 by deleting Schedule 10 in its entirety and replacing with the following:

Schedule 10 of Bylaw No. 0093

Ticket offences for City of West Kelowna Works and Services Bylaw No. 0249, 2018

	<u>Section</u>	<u>Fine</u>
Fail to obey Compliance Order	4.2	\$500.00
Fail to obtain Certificate to Commence	4.4	500.00

Bylaw No. 0093.05, adopted August 23, 2011, amended Bylaw No. 0093 by deleting Schedule 11 in its entirety and replacing with the following:
Bylaw No. 0093.34, adopted April 4, 2017, amended Bylaw No. 0093 by deleting Schedule 11 in its entirety and replacing with the following:
Bylaw No. 0093.56, adopted April 22, 2025, amended bylaw 0093 by deleting Schedule 11 in its entirety and replacing with the following:

SCHEDULE 11

Ticket offences for Development Applications Procedures Bylaw 0260

	<u>Section</u>	<u>Fine</u>
Failure to Obtain a DP	5.5.1.1	\$500
Failure to Comply with DP	5.5.1.2	\$500

Bylaw No. 0093.17, adopted September 24, 2013, amended Bylaw No. 0093 by adding the following to Schedule 12:
 Exceed 15 minute moorage 13(5) \$100.00.
 Bylaw No. 0093.22, adopted January 28, 2014, amended Bylaw No. 0093 by deleting the offence "Exceed 15 minute moorage, 13(5), \$100.00" and inserting the offence "Moor contrary to posted signage, 13(5), \$100.00".
 Bylaw No. 0093.27, adopted September 29, 2015, deleted Schedule 12 in its entirety and replaced it with the following:
 Bylaw No. 0093.29, adopted November 24, 2015, deleted Schedule 12 in its entirety and replaced it with the following:
 Bylaw No. 0093.38, adopted November 28, 2017, deleted Schedule 12 in its entirety and replaced it with the following:
 Bylaw No. 0093.42, adopted October 9, 2018 deleted Schedule 12 in its entirety and replaced it with the following:
 Bylaw No. 0093.45, adopted August 25, 2020 deleting the offence "Park in disabled area, 3.13 g), \$100.00":
 Bylaw No. 0093.42, adopted March 24, 2026 deleted Schedule 12 in its entirety and replaced it with the following:

SCHEDULE 12 OF BYLAW NO. 0093

Ticket Offences for Parks and Public Space Bylaw No. 0184

Ticket Offence	Section #	Fine
Enter a park or public space when prohibited	3.1 b)	\$ 500.00
Use contrary to regulations	3.1 c)	\$ 75.00
Person or vehicle in Parks between dusk & 6 am	3.1 d)	\$ 75.00
Person in closed park	3.1 e)	\$ 500.00
Access without permit	3.1 f)	\$ 250.00
Offer Commercial Marine services in Park without permit or licence	3.1 g)	\$ 500.00
Market Commercial Marine services in Park without permit or licence	3.1 h)	\$ 500.00
Interfere or feed birds/wildlife	3.2 a)	\$ 75.00
Permit dog at large in park or public space	3.2 b)	\$ 100.00
Permit dog in park	3.2 c)	\$ 100.00
Fail to dispose of feces	3.2 e)	\$ 100.00
Permit animal in beach or swim area	3.2 f)	\$ 100.00
Prohibited animal in park or public space	3.2 h)	\$ 75.00
Damage park or public place	3.3 a)	\$ 500.00
Damage vegetation or City asset	3.3 b)	\$ 500.00
Damage park or public space signs	3.3 c)	\$ 100.00
Drain or redirect water	3.3 d)	\$ 100.00
Litter not in receptacle	3.4 a)	\$ 50.00
Leave garbage in park or public space	3.4 b)	\$ 250.00
Swing a golf club or propel a golf ball	3.5 a)	\$ 100.00
Prohibited weapon	3.5 b)	\$ 100.00
Explode material	3.5 c)	\$ 250.00
Fight in park or public space	3.5 d)	\$ 500.00
Urinate or defecate	3.5 f)	\$ 100.00

Operate remote control devices	3.5 g)	\$ 100.00
Vehicle outside of designated area	3.5 h)	\$ 75.00
Loitering in park or public space	3.5 i)	\$ 75.00
Place or remove apparatus	3.5 j)	\$ 100.00
Use structure contrary to regulations	3.6 a)	\$ 50.00
Erect tent, building, or structure in park or public space	3.6 b)	\$ 50.00
Use of electrical or utility service without a permit	3.6 d)	\$ 50.00
Play without permission	3.7 a)	\$ 100.00
Use contrary to regulations	3.7 b) & c)	\$ 50.00
Assembly	3.8 a)	\$ 100.00
Obstruct or interfere with public	3.8 b)	\$ 100.00
Moor contrary to posted signage	3.9 a)	\$ 100.00
Watercraft in swim area	3.9 b)	\$ 200.00
Illegal watercraft use	3.9 c)	\$ 100.00
Launch or load a watercraft where prohibited	3.9 d)	\$ 100.00
Conduct Commercial Launching or Loading in Park without Marine Launch Licence	3.9 e)	\$ 500.00
Liquor in park or public space	3.10 a)	\$ 100.00
Smoke in park or public space	3.10 b)	\$ 100.00
Smoke cannabis not on private parcel	3.10 c)	\$ 500.00
Drug paraphernalia	3.10 d)	\$ 500.00
Make fire in park or public space	3.11 a)	\$ 500.00
Place burning material	3.11 b)	\$ 500.00
Operate non-propane BBQ without permit	3.11 c)	\$ 250.00
Sell in park	3.12 a)	\$ 100.00
Conduct business in park	3.12 b)	\$ 100.00
Advertise in a park	3.12 c)	\$ 75.00
Service vehicle in a park	3.13 a)	\$ 100.00
Park in closed park	3.13 b)	\$ 75.00
Unsafe use of vehicle	3.13 c)	\$ 100.00
Fail to stop	3.13 d)	\$ 100.00
Drive contrary to signage	3.13 e)	\$ 100.00
Obstruct or interfere with public	3.13 f)	\$ 100.00
Park outside of designated area	3.13 g)	\$ 100.00
Damage trees	3.14 a), b) & c)	\$ 500.00
Unauthorized encroachment	3.15	\$ 75.00

Bylaw No. 0093.04, adopted August 16, 2011, amended Bylaw No. 0093 by deleting Schedule 13 in its entirety.

Bylaw No. 0093.09, adopted February 28, 2012, amended Bylaw No. 0093 by adding the attached Schedule 13.

Schedule 13

(Bylaw No. 1060, 2004)

Ticket Offences for Regional District of Central Okanagan Smoke Control Regulatory Bylaw No. 773, 1998.

	<u>Section</u>	<u>Fine</u>
Smoke from other's lands	2.2	\$500.00
Smoke from undersized lot	2.3	500.00
Smoke from prohibited materials	2.4	500.00
Burn off-site material	2.6.b.	500.00
Burn outside of specified period	2.6.c	500.00
Insufficient separation	2.6.e	500.00
Fail to control/supervise	2.6.f	500.00
Cause/permit a nuisance	2.6.g	500.00
Burn prohibited material	3.1.a	500.00
Fail to control/supervise	3.1.b	500.00
Cause/permit a nuisance	3.1.c	500.00
Burn other than wood burning appliance fuel	4.1	500.00
Burn wood with excess moisture content	4.2	500.00
Burn wood that has been treated	4.2	500.00
Cause a nuisance	4.5	500.00
Obstruct an inspector	5.3	500.00
Fail to comply with an order	5.4	500.00

Schedule 14

Ticket Offences for District of West Kelowna – Solid Waste Management Regulation Bylaw 2009 No. 0065.

	<u>Section</u>	<u>Fine</u>
Prohibited deposit of Garbage or Recyclable Material	4.1.1	\$150.00
Prohibited deposit of Garbage or Recyclable Material	4.1.2	150.00
Prohibited deposit of Garbage or Recyclable Material	4.1.3	150.00
Prohibited deposit of Garbage or Recyclable Material	4.1.4	150.00
Prohibited deposit of Garbage or Yard Waste	4.1.5	150.00
Place Garbage for pick up with others	4.1.6	150.00
Use Landfill, Transfer Station or Recycling Depot after hours	4.1.8	150.00
Scavenge materials	4.1.10	150.00
Intentionally contaminate recyclable materials	4.1.14	150.00
Deposit materials in non-designated area	Sch.E 1.0 (a)	150.00
Deposit materials contrary to signage	Sch.E 1.0 (b)	150.00
Remove, alter, or deface signage	Sch.E 1.0 (c)	150.00
Ignite fire in landfill	Sch.E 1.0 (d)	150.00
Loiter in landfill	Sch.E 1.0 (e)	150.00
Vehicle on non designated road or area	Sch.E 1.0 (f)	150.00
Deposit non inspected materials	Sch.E 1.0 (g)	150.00
Remove materials from landfill	Sch.E 1.0 (h)	150.00

Schedule 15

Ticket Offences for District of West Kelowna Rabbit Control Bylaw No. 0026, 2009.

	<u>Section</u>	<u>Fine</u>
Rabbit not kept in secure structure	4.1	\$ 100.00
The sale/giving away of rabbits not spayed/not neutered	4.2	100.00
Removal or modification of rabbit warren	4.3	100.00
Feeding rabbits in park or public space	4.4	100.00

Bylaw No. 0093.16, adopted August 27, 2013, amended Bylaw No. 0093 by deleting 12.1(a) of Schedule 16 in its entirety and replacing with the following 12.1(a):

Bylaw No. 0093.35, adopted September 18, 2018, deleted Schedule 16 in its entirety and replaced it with the following:

Bylaw No. 0093.57, adopted January 27, 2026, deleted Schedule 16 in its entirety and replaced it with the following:

Appendix A forming part of Bylaw No. 0093.57

SCHEDULE 16

Ticket Offences for City of West Kelowna Traffic Bylaw No. 0331.

<u>Section</u>	<u>Prohibition</u>	<u>Fine</u>
6.1	Disobey traffic control device	\$100.00
6.2	Deface traffic control device	100.00
6.3	Remove notice placed on vehicle	100.00
6.4	Disobey person directing traffic	100.00
7.1(a)	Deposit substance on highway	100.00
7.1(b)	Fail to safeguard obstruction/excavation	100.00
7.1(c)	Interfere with traffic control device	100.00
7.1(d)	Unlawful use of highway	100.00
7.1(e)	Interfere with vehicle	100.00
7.1(f)	Interfere with parade/funeral	100.00
7.1(g)	Occupy trailer on highway	100.00
7.1(h)	Repair vehicle on highway	100.00
7.1(i)	Unauthorized vehicle entry	100.00
7.1(j)	Operate motor vehicle on grass or trail	100.00
7.1(k)	Fail to remove debris	100.00
7.2	Operate truck off Highway 97	100.00
7.3	Fail to follow road hierarchy	100.00
8.1(a)	Place material on highway	100.00
8.1(b)	Deposit material on highway	100.00
8.1(c)	Debris from property on highway	500.00
8.1(d)	Drag anything on highway	500.00
8.1(e)	Excavation of highway/tree removal	500.00
8.1(f)	Change level of highway	500.00
8.1(g)	Disrupt flow of drain/sewer/culvert	500.00
8.1(h)	Unauthorized work on highway	500.00
8.1(i)	Effluent causing damage or injury	500.00
8.1(j)	Deface highway or structure	500.00
8.1(k)	Drive over curb, sidewalk, ditch, boulevard	100.00
8.1(l)	Damage trees, plants on boulevard	500.00
8.1(m)	Oversize vehicle	500.00
9.1	Construct/alter access without permit	100.00

SCHEDULE 16

Ticket Offences for City of West Kelowna Traffic Bylaw No. 0331.

<u>Section</u>	<u>Prohibition</u>	<u>Fine</u>
11.1(a)	Exceed 48 hour parking	50.00
11.1(b)	Obstruct access	50.00
11.1(c)	Accessible zone	50.00
11.1(d)	Obstruct traffic on an arterial road	50.00
11.1(e)	Park on bridge	50.00
11.1(f)	Bus loading zone	50.00
11.1(g)	Commercial Vehicle	50.00
11.1(h)	Park on or within 6 metres of crosswalk	50.00
11.1(i)	Park over 30 cm from curb	50.00
11.1(j)	Double Parking	50.00
11.1(k)	Park within 5 metres of fire hydrant	50.00
11.1(l)	Park within 6 metres of intersection	50.00
11.1(m)	Obstruct traffic in lane	50.00
11.1(n)	Loading zone	50.00
11.1(o)	Park beside excavation/obstruction	50.00
11.1(p)	Overtime parking	50.00
11.1(q)	Disobey traffic control device	50.00
11.1(r)	Park in contravention of stall	50.00
11.1(s)	Park on bike/multi-use/pedestrian/equestrian path	50.00
11.1(t)	Park on highway for unlawful purpose	50.00
11.1(u)	Park on sidewalk	50.00
11.1(v)	Park within 6 metres of traffic control device	50.00
11.1(w)	Obstruct traffic control device	50.00
11.1(x)	Park on highway/no curb	50.00
11.1(y)	Park facing wrong direction	50.00
11.1(z)	Unlicensed Vehicle	50.00
11.1(aa)	Overnight Occupancy	50.00
11.1(ab)	Impede City Maintenance	50.00
15.1(a)	Unlawful use of sidewalk	50.00
15.1(b)	Unlawful use of lane or highway	50.00
15.1(c)	Unlawful use of highway	50.00
15.1(d)	Use of highway attached to vehicle	50.00
15.1(e)	No lights or reflective clothing	50.00
15.1 (f)	No stopping/parking of personal mobility device	50.00
15.2	Motorized apparatus on sidewalk/path	100.00
16.1	Trailer parked without towing vehicle	50.00
16.2	Intersection sightline obstruction	100.00
17.3	Fail to comply/fulfill permit	250.00

Bylaw No. 0093.19, adopted December 10, 2013, amended Bylaw No. 0093 by adding Schedule 17.

Schedule 17

Ticket offences for District of West Kelowna Noxious Insect Control Bylaw No. 0167

	<u>Section</u>	<u>Fine</u>
Fail to Prevent Infestation	8.1	\$250.00
Fail to Control Infestation	9.1	\$250.00
Obstruct an Officer	15.1	\$500.00

Bylaw No. 0093.26, adopted August 11, 2015, amended Bylaw No. 0093 by adding Schedule 18.
Bylaw No. 0093.47, adopted July 13, 2021, amended Bylaw No. 0093 by deleting Schedule 18 in its entirety.
Bylaw No. 0093.30, adopted May 10, 2016, amended Bylaw No. 0093 by adding Schedule 19.

SCHEDULE 19

Ticket offences for City of West Kelowna Vacant and Abandoned Building Bylaw No. 0192

	<u>Section</u>	<u>Fine</u>
Fail to Secure	3.3 a)	\$500.00
Fail to maintain	3.3 b)	\$500.00
Fail to obtain permit or insurance	3.3 c)	\$500.00
Fail to display permit	8.3	\$150.00
Fail to allow entry	10.1	\$500.00
Fail to remove combustible materials	10.1 c)	\$500.00
Allow illegal occupancy	10.1 d)	\$500.00
Allow rodents or health and safety risk	10.1 e)	\$500.00

Bylaw No. 0093.59, adopted April 14, 2026, amended Bylaw No. 0093 by adding Schedule 20.

SCHEDULE 20

Ticket Offences for City of West Kelowna Civic Addressing Bylaw No. 0333, 2026

	SECTION	FINE
Failure to display, locate, place, and size Civic Addressing in compliance with the Bylaw	8.3.1 to 8.3.14	\$100/day

SCHEDULE 21

Ticketing Offences for City of West Kelowna Cemetery Bylaw No. 0318, 2025

Ticket Offence	Section #	Fine
Modify or replace memorial marker	11.7	\$100.00
Temporary memorial exceeds allotted time	12.5	\$100.00
Place non-conforming memorial marker	12.2	\$100.00
Place non-confirming flower vase	12.13	\$100.00
Enter cemetery grounds when prohibited	13.4 a)	\$500.00
Dispose of cremated remains contrary to bylaw	13.4 b)	\$500.00
Define or delineate a lot contrary to bylaw	13.4 c)	\$100.00
Place object without permission	13.4 d)	\$100.00
Damage to or remove from the Cemetery	13.4 e)	\$500.00
Assemble contrary to regulations	13.4 f)	\$200.00
Disturb the peace during memorial service	13.4 g)	\$100.00
Discharge any firearm in the Cemetery	13.4 h)	\$250.00
Unauthorized deposit or removal	13.4 i)	\$250.00
Permit any pet or animal, in the cemetery	13.4 j)	\$100.00
Drive any form of recreational utility vehicle	13.4 k)	\$100.00
Play sports or activity within the limits of the cemetery	13.4 l)	\$100.00
Unauthorized planting or alteration of site/plot	13.5	\$500.00
Open flame or burn substance inside the cemetery	13.6	\$500.00
Disobey City or Operator	13.9	\$200.00
Solicit within cemetery	13.10	\$100.00

Bylaw No. 0093.32, adopted June 14, 2016, amended Bylaw No. 0093 by deleting Schedule B in its entirety and replacing it with the following:

**SOUTHERN INTERIOR BYLAW NOTICE DISPUTE ADJUDICATION
REGISTRY AGREEMENT BYLAW**

This Agreement, dated ____ day of _____, 2016

BETWEEN:

CITY OF KELOWNA, 1435 Water Street, Kelowna, British Columbia V1Y 1J4
("Kelowna")

AND:

CITY OF PENTICTON, 171 Main Street, Penticton, British Columbia V2A 5A9
("Penticton")

AND:

CITY OF VERNON, 3400 30th Street, Vernon, British Columbia V1T 5E6
("Vernon")

AND:

CITY OF WEST KELOWNA, 2760 Cameron Road, West Kelowna, British Columbia V1Z 2T6
("West Kelowna")

AND:

DISTRICT OF LAKE COUNTRY, 10150 Bottom Wood Lake Road, Lake Country, British Columbia
V4V 2M1
("Lake Country")

AND:

DISTRICT OF SUMMERLAND, 13211 Henry Avenue, Summerland, British Columbia V0H 1Z0
("Summerland")

AND:

DISTRICT OF PEACHLAND, 5806 Beach Avenue, Peachland, British Columbia V0H 1X7
("Peachland")

AND:

REGIONAL DISTRICT OF OKANAGAN SIMILKAMEEN, 101 Martin Street, Penticton, British Columbia
V2A 5J9
("RDOS")

AND:

TOWN OF OLIVER, 35016 97th Street, Oliver, British Columbia V0H 1T0
("Oliver")

AND:

REGIONAL DISTRICT OF CENTRAL OKANAGAN, 1450 KLO Road, Kelowna, British Columbia V1W 3Z4
("RDCO")

AND:

DISTRICT OF COLDSTREAM, 9901 Kalamalka Road, Coldstream, British Columbia, V1B 1L6
("Coldstream")

AND:

CITY OF ENDERBY, 619 Cliff Avenue, Enderby, British Columbia V0E 1V0
("Enderby")

WHEREAS:

- A. The *Local Government Bylaw Enforcement Act* permits local governments to create a bylaw designating certain bylaw contraventions that can be enforced by way of bylaw notice as an alternative to traditional bylaw enforcement mechanisms;
- B. The Act also permits two or more local governments to enter into an agreement, adopted by a bylaw of each local government that is party to it, to provide for the joint administration of a local government bylaw notice dispute adjudication system:
- C. Kelowna, Penticton, Vernon, West Kelowna, Lake Country, Summerland, Peachland, RDOS, Oliver, RDCO, Coldstream and Enderby wish to:
 - a. share the costs and administration of such a system; and
 - b. enter such an agreement to establish such a system, to be called the Southern Interior Bylaw Notice Dispute Adjudication Registry, and to provide for the joint administration of the Registry.

NOW THEREFORE in consideration of the mutual promises contained herein, the Parties agree as follows:

PART I - INTRODUCTORY PROVISIONS

Definitions

1. In this Agreement, the following definitions apply:
 - a. "Act" means the Local Government Bylaw Notice Enforcement Act;
 - b. "Adjudication" the process where the disputant and the local government are provided opportunity to present evidence to the adjudicator who will decide whether he or she is satisfied that the contravention occurred as alleged;
 - c. "Adjudication Fee" means the sum of \$25.00 payable to each Party for each adjudication scheduled to be conducted by the Registry;
 - d. "Agreement" means this Agreement;

- e. **"Authorizing Bylaws"** means the bylaws adopted by the Councils/Boards of each the parties authorizing this Agreement;
- f. **"By Law Enforcement Officer"** means a person in a class prescribed under section 273 (c) of the *Community Charter* who is designated by a local government as a bylaw enforcement officer;
- g. **"Committee"** means the Southern Interior Bylaw Notice Dispute Adjudication Registry's Administrative Committee;
- h. **"Contribution Adjustment Amount"** means, for each Party, the amount calculated in accordance with Section 22 herein in any year of the Term;
- i. **"Contributing Parties"** means all of Penticton, Vernon, West Kelowna, Lake Country, Summerland, Peachland, RDOS, Oliver, RDCO, Coldstream and Enderby, except Kelowna;
- j. **"Parties"** means all of Kelowna, Penticton, Vernon, West Kelowna, Lake Country, Summerland, Peachland, RDOS, Oliver, RDCO, Coldstream and Enderby;
- k. **"Party"** means any one of Kelowna, Penticton, Vernon, West Kelowna, Lake Country, Summerland, Peachland, RDOS, Oliver, RDCO, Coldstream and Enderby;
- l. **"Registry"** means the Southern Interior Bylaw Notice Dispute Adjudication Registry established by this Agreement;
- m. **"Revenues"** means any revenue actually received or estimated to be received, as the case may be, by the Registry, excluding Initial Contributions, Contribution Amounts, or Contribution Adjustment Amounts;
- n. **"Terms"** means the term of this Agreement as set out herein;

Establishment of the Registry

- 2. Subject to the Act and to the adoption of the Authorizing Bylaws, the Parties agree that the Registry is hereby established.

PART II - ADMINISTRATION

- 3. The Parties agree to establish the Committee to implement and administer the Registry.
- 4. The Parties agree that authority of the Committee will include but not be limited to:
 - a. preparing operational budgets; and
 - b. setting policy as authorized under this Agreement and the Act.

Representation

- 5. Each of the Parties will appoint one representative to serve on the Committee. The Parties agree that representatives will be paid employees of their respective local governments and will not be remunerated by the Registry.

PART III - ADJUDICATION

Screening Officers

6. The Parties agree that screening of notices prior to proceeding to adjudication will be established as a function of each Party. Screening officers will be appointed by the individual Party administrative committee.

Bylaw Notice Dispute Adjudication Registry

7. The Parties agree that a dispute adjudication system will be established as a function of the Registry, and that disputes will be heard by a bylaw notice dispute adjudicator in the circumstances prescribed in the Act and Authorizing Bylaws.
8. The Parties agree that the Committee will select a roster of adjudicators who may hear and determine disputes from the provincial roster of adjudicators to be established by the Attorney General of the Province of British Columbia.
9. Adjudicators will be assigned to individual disputes in the manner prescribed by any applicable regulation and policy established by the Committee.

PART IV - OPERATIONS

Location

10. The location of the Registry will be the municipal offices of the City of Kelowna, 1435 Water Street, Kelowna, British Columbia V1Y 1J4.

Administrative Services

11. Kelowna will provide and supervise all administrative services required by the Registry, subject to the following:
 - i. the collection of any fees, fines or penalties levied against an unsuccessful party in the dispute adjudication process will be the responsibility of the relevant municipality if not collected by the Registry immediately following the adjudication; and
 - ii. any penalty arising directly out of the bylaw notice itself may be paid to the relevant Party or to the Registry,and any amounts collected by or paid to the Registry pursuant to 11.i and 11.ii will be credited to the relevant Party's Contribution Adjustment Amount.

Financial Reporting

12. Kelowna will ensure that it's Director of Financial Services or the designate will conduct and oversee the financial reporting and record keeping of the Registry based on normal procedure, subject to the requirements outlined herein.

PART V - FINANCIAL PLANNING

Start-up Costs

13. Each Party will be responsible for its own start-up costs.

Budget Year

14. The budget year of the Registry is December 1st to November 30th of each year.

Operating Budget

15. The Parties agree that, no later than September 30th of each year, the Committee will prepare a draft operating budget for the following budget year, setting out in detail the operational funds required by the Registry for the carrying out of its mandate and responsibilities, including
 - a. the estimated operational expenditures for
 - i. office and administration including financial reporting and administrative services;
 - ii. Registry administration travel costs;
 - iii. bylaw dispute adjudicators; and
 - iv. other functions of the Registry;
 - b. the anticipated revenues (if any) of the Registry;
 - c. the difference between estimated revenues and operational expenditures for the Registry; and
 - d. the Contribution Amount required from each of the Parties.

Budget Submissions

16. The Committee will prepare the operating budget in a manner satisfactory to, and in such detail as requested by, the Directors of Finance of each of the Parties, and submit the draft operating budget to the Directors of Finance of each of the Parties each year where required.

Budget Approval and Adjustments

17. The Parties will consider and approve, or recommend amendments to, the Registry's operating budget.
18. The Parties agree that all recommendations by them for adjustments to the Registry's draft operating budget will
 - a. be reasonable and made in good faith; and
 - b. ensure that a reasonable level of service quality can be maintained by the Registry.

Use of Funds

19. The Committee and Kelowna may make only those expenditures during the budget year for the purposes and up to the amounts authorized in the approved operating budget. The Registry (or the Committee or Kelowna on behalf of the Registry) will not incur any other indebtedness or liability, or make any further expenditure, except that:
 - a. Kelowna may make a further reasonable expenditure or contract a further indebtedness or liability that it deems necessary or prudent, subject to a \$1,000 limit; and
 - b. the Committee may
 - i. make a further reasonable expenditure or contract a further indebtedness or liability that it deems necessary or prudent, subject to a \$5,000 limit.
 - ii. re-allocate funds within categories of the operating budget as reasonably required; and
 - iii. make a further expenditure or contract a further indebtedness or liability without limitation if approved in advance by all Parties.

PART VI - COST ALLOCATION

Funding Contributions and Adjustments

20. The Parties agree that costs relating to legal counsel, witnesses, screening officers and bylaw enforcement officers as they pertain to the dispute adjudication process, and to the activities of the Registry more generally, will be borne by the relevant Party which issued the bylaw notice in question and will not be borne by the Registry or by Kelowna on behalf of the Registry.
21. Kelowna will, as soon following the end of a budget year as practical, invoice the parties for their respective Actual Expenditures Contribution where the proportion is calculated on the basis of each Party's population for the budget year in relation to the population of each of the other Parties except the calculation for RDOS and RDCO will exclude incorporated areas.
22. Each of the Contributing Parties will, within 30 days of receipt of its respective Contribution invoice, pay to Kelowna its respective Contribution Amount.

Maintenance of Records

23. The Director of Financial Services of Kelowna will
 - a. exercise the duties and powers of the officer responsible for financial administration as provided in the Community Charter, in maintaining the financial records for the Registry on behalf of the Parties;
 - b. ensure that accounting and payroll records of the Registry are properly prepared and maintained, such records to include payroll, accounts payable, cash receipts and disbursements, accounts receivable, general ledger, subsidiary cost ledger, financial statements and reports and supporting documents to the foregoing;

- c. provide, when possible, any additional financial systems that have been requested by the Committee;
- d. direct employees and officers of the Registry to the extent necessary to ensure that the systems and procedures established for financial controls are in effect and are in accordance with the Community Charter.

Examination of Records

- 24. The Director of Finance of any of the Contributing Parties may, acting reasonably with regard to minimizing the administrative burden on the Kelowna, and no more frequently than once in each year of the Term, conduct audits or examinations to obtain information or determine that adequate financial controls are being maintained for the Registry. Kelowna will cooperate with any reasonable request by any of the Contributing Parties or the Contributing Parties' Director of Finance for access to financial records, user statistics and other information of the Registry.

PART VII - GENERAL PROVISIONS

Insurance

- 25. Kelowna will ensure that the Registry and its activities are covered under Kelowna's general liability policy, and will provide copies of all relevant insurance policies and changes thereto to the Directors of Finance of the Contributing Parties upon request.

Amendments

- 26. The Parties will, in good faith, negotiate any proposed amendment to this Agreement upon request of any Party, all amendments to be in writing and executed by the Parties.

Dispute Resolution

- 27. The Parties will submit any dispute arising out of the interpretation or application of this Agreement:
 - a. first, to the Committee to resolve the dispute;
 - b. second, if the Committee is unable to resolve the dispute within 60 days, to the Chief Administrative Officers of the Parties; and
 - c. third, if the Chief Administrative Officers are unable to resolve the dispute within 60 days, to the Inspector of Municipalities, or at the election of the Parties, to a commercial arbitrator appointed by agreement or, failing agreement, appointed pursuant to the *Commercial Arbitration Act*, for final determination, and the determination of the Inspector or arbitrator as applicable will be final and binding upon the Parties.

Term

- 28. This Agreement comes into effect on January 1, 2016 and continues in effect until December 31, 2020. Any Party may withdraw from this Agreement upon six months' written notice to the other Parties.

IN WITNESS WHEREOF all Parties have executed this Agreement on the date first above written.

THE CITY OF KELOWNA

(Mayor)

(City Clerk)

THE DISTRICT OF WEST KELOWNA

(Mayor)

(City Clerk)

THE DISTRICT OF SUMMERLAND

(Mayor)

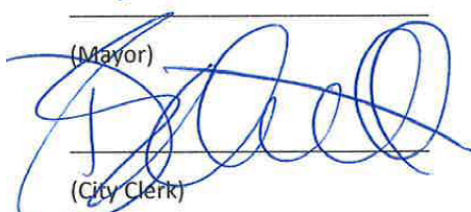
(City Clerk)

THE DISTRICT OF LAKE COUNTRY

(Mayor)

(City Clerk)

THE CITY OF PENTICTON

(Mayor)


(City Clerk)

THE DISTRICT OF PEACHLAND

(Mayor)

(City Clerk)

THE CITY OF VERNON

(Mayor)


(City Clerk)

**THE REGIONAL DISTRICT OF OKANAGAN
SIMILKAMEEEN**

(Mayor)

(City Clerk)

THE TOWN OF OLIVER

(Mayor)

(City Clerk)

THE DISTRICT OF COLDSTREAM

(Mayor)

(City Clerk)

THE REGIONAL DISTRICT OF CENTRAL OKANAGAN

(Mayor)

(City Clerk)

THE CITY OF ENDERBY

(Mayor)

(City Clerk)