



CITY OF WEST KELOWNA

COUNCIL POLICY MANUAL

Pages: 1 of 1
Date: 31 July 2019
Adoption Date: 13 August 2019

SUBJECT: Surface Maintenance

Purpose:

To provide oversight and guidance on the level of service for the surface maintenance of the City of West Kelowna's entire road and pedestrian network.

Policy:

The City of West Kelowna shall ensure the provision of surface maintenance services on all roadways, bridges, and other municipal infrastructure under its control and management. These services shall result in smooth, even, and stable hard surface, dirt, and gravel roadways along with all bridge decks to ensure consistency with the proper alignment and cross-section for the given classification of roadway. The additional result of surface maintenance services is an impermeable surface that resists water penetration and structural damage and promotes the efficient movement of goods and services on the transportation network contributing to a healthy, expanding economy.

The City of West Kelowna shall ensure that the roadway and bridge surfaces are kept in a clean and unobstructed condition resulting in safe travel surfaces where loose material and debris are removed from the travel surface within the appropriate response times for the given classification of roadway. The frequency of these services shall take into consideration the multi-purpose of our municipal infrastructure to accommodate varied events throughout the year. This Surface Maintenance Policy shall comply with the performance measures contained in the City of West Kelowna Road Maintenance Policy and Procedures Manual.

1.1. Outcome:

This policy applies to the entire City of West Kelowna road and pedestrian network. All work will be completed in accordance with the operating budgets and levels of service set by Council and the maintenance procedures set by the CAO.

- a. Pot Hole Patching
To provide a smooth, stable, sealed surface on roadways and bicycle / pedestrian paths.
- b. Roadway and Shoulder Grading and Reshaping
To provide safe, smooth, stable, compacted and free draining dirt and gravel roadways and shoulders.

- c. **Dust Control**
To minimize the impact of dust for roadway users, adjacent properties, and watercourses on dirt and gravel roadways
- d. **Roadway and Shoulder Graveling**
To provide strengthened, uniform, smooth, compacted and free draining dirt and gravel roadways and shoulders.
- e. **Roadway Surface Cleaning**
To provide safe, clean surface conditions, and facilitate free drainage. This includes sweeping as an example.
- f. **Debris Removal**
To provide roadways free of debris.
- g. **Bridge Decks**
To provide safe, uniform, smooth, stable, free draining and durable surfaces on bridge decks.
- h. **Structures Cleaning**
To provide safe and clean structures.
- i. **Cracksealing or Crack Filling**
To provide for a stable and sealed asphalt surface.
- j. **Pedestrian Sidewalks and Walkways**
To provide and maintain accessibility for the pedestrian and roadway users.