



Lakeview Heights Community Hall Kitchen Cleaning Procedures

860 Anders Road, West Kelowna B.C. V1Z 1J9

Wash all dishes and put away into assigned cupboards

Clean ALL USED appliances –microwave, stovetop, oven, refrigerator etc

Ensure that all switches are turned **OFF** on both the stove and oven

Clean out all items from the refrigerator and remove all personal belongings

Bag and remove all garbage, bottles, cans, etc. from premises

Unplug all cords from electrical plugs

Shut and lock all windows and doors

Turn off all lights

Do not pour ANYTHING down the kitchen drains that may cause clogging

Lock kitchen door and “shudder” window **

To ensure that the shudder window is closed, the slats must be tight not allowing light to show through.

YOUR COOPERATION IS GREATLY APPRECIATED