



Donation form

Thank you. Your contribution will make West Kelowna an even better place to live, work and play.

Please complete this form so our staff can issue an official tax receipt to acknowledge your generous contribution. City staff will send the official tax receipt via mail by Feb. 28 of the year following your donation.

Donor name: _____

Donor mailing address: _____

Donor email (for contact purposes): _____

Donor daytime phone number: _____

Donation amount: \$ _____

Purpose of donation: _____

Complete this donation form and submit it along with your contribution:

- In person at Municipal Hall by cash, cheque, money order or debit, from 8:30 a.m. to 4:30 p.m. Monday to Friday, excluding holidays.
- By cheque through the mail c/o Municipal Hall, 2760 Cameron Road, West Kelowna, BC V1Z 2T6, remember to enclose the completed donation form in the envelope with your cheque.
- In the 24-hour drop box next to the Municipal Hall main entrance at 2760 Cameron Road; place the cheque in an envelope along with this completed donation form.

Donor recognition

By checking this box and signing below you give the City of West Kelowna permission to publish your name or otherwise acknowledge your donation.

Donor signature: _____ **Date:** _____

FOR ADMINISTRATIVE PURPOSES ONLY

Date donation received: _____

Confirmed amount: \$ _____

Cheque, debit, or cash: _____