



**City of West Kelowna**  
3731 Old Okanagan Highway, West Kelowna, British Columbia V4T 0G7  
Tel.: 778-797-1000 Fax: 778-797-1001

## **WEST KELOWNA BULK WATER STATION OPERATING PROCEDURES**

1. Connect all hoses and ensure all fittings are tightly secured: **NOTE:** either a 1" or 3" cam-lock is required.
2. Follow the prompts on key pad:
  - a) Select fill type - truck fill (large) or barrel fill (small);
  - b) Enter 3 digit access code obtained from the City of West Kelowna offices at 3731 Old Okanagan Hwy (or by email at [ub.finance@westkelownacity.ca](mailto:ub.finance@westkelownacity.ca))
  - c) Enter 4 digit PIN;
  - d) Enter volume required (refer to conversion table below)
  - e) Double check all hoses and fittings; and
  - f) Press START
3. The unit can be stopped at any time by pressing **STOP**; once stopped, the station resets and must be started by re-entering all information.
4. Only the actual pumped volume will be charged, not the volume entered into keypad.

### **FOR YOUR SAFETY**

1. In the event of an overflow press **STOP** on the keypad.
2. Ensure all hoses and fittings are the correct size and in good working condition.
3. Avoid standing directly in front of the hose at the point of connection while filling.
4. Disconnect hoses when done.

### **CONVERSION TABLE**

Conversion: 264 U.S. Gallons = 1 cubic metre (1000L) U.S. Gallons 500	Cubic Metres (1,000L)
1,000	3.8
2,000	7.57
3,000	11.3
4,000	15.1
5,000	18.9