



**Finance Department**  
 3731 Old Okanagan Hwy, West Kelowna, BC, V4T 0G7  
 Taxes: (778) 797-8860, Email: [taxes@westkelownacity.ca](mailto:taxes@westkelownacity.ca)  
 Utilities: (778) 797-8850, Email: [ub.finance@westkelownacity.ca](mailto:ub.finance@westkelownacity.ca)

## PRE-AUTHORIZED PREPAYMENT (PAPP) REVISION FORM

\_\_\_\_\_  
 Last Name First Name

\_\_\_\_\_  
 Last Name First Name

\_\_\_\_\_  
 Mailing Address

\_\_\_\_\_  
 City Province Postal Code Telephone

Email: \_\_\_\_\_

Utility Account Number  Tax Roll Number

\_\_\_\_\_  
 Property Address

I/We authorize the City of West Kelowna to:

Change the monthly installment for my Property Tax Pre-Authorized Prepayment Plan to \_\_\_\_\_

Change my banking information for the following (void cheque attached):

- Utility Billing Pre-Authorized Payment Plan       Property Tax Pre-Authorized Prepayment Plan

Cancel my/our pre-authorized payments (Personal or Business) for the following:

- Utility Billing Pre-Authorized Payment Plan       Property Tax Pre-Authorized Prepayment Plan

effective \_\_\_\_\_. I/We acknowledge that this cancellation does not terminate any other obligation that I/we may have with the City of West Kelowna.

**Signed:** \_\_\_\_\_  
 Payor/Valid Signing Authority

**Date:** \_\_\_\_\_

Note: Subject to the terms of any agreement between a Payor and the City of West Kelowna's Pre-Authorized Payment (PAPP) Application Form, a Cancellation Notice may be provided to a Payee by way of registered mail, telephone, Internet, e-mail, fax or prepaid courier and must be provided in compliance with the notice requirements for cancellations, if any, set out in the City of West Kelowna's PAPP Application Form.