



## City of West Kelowna Recreation Program Staff

Under the direction of the Recreation Program and Event Coordinator, the City of West Kelowna is looking for energetic, enthusiastic, responsible, independent people to work at our various evening and after-school programs.

Program staff are responsible to provide a positive and fun environment for program participants while ensuring that safety policies and procedures are enforced. We are looking for individuals that are energetic, personable and creative who enjoy bringing out the best in children.

### **Program**

- Weekday afternoons/evenings
- April 2025 – June 2025

### **Job requirements/responsibilities**

- Set up and prepare materials and equipment needed for each activity session.
- Supervise and engage participants during activities to ensure a safe and positive experience.
- Help maintain a clean and organized environment in program areas.
- Assist participants with inquiries, provide guidance, and ensure adherence to program rules and safety guidelines.

### **Qualifications**

- A valid First Aid and CPR Certificate (1 day course)
- A Police Information Check with vulnerable sector check
- Highly motivated, enthusiastic, organized and responsible
- Experience working with children or in recreational programs.
- Ability to work flexible hours, including afterschool hours and evenings.

### **Pay Rate**

- The hourly rate is \$18.36-\$24.23 based on education and experience.

Please drop off your resume at the West Kelowna Recreation and Culture office located in the Recreation & Culture portable at 2760 Cameron Road attention of Simone Malcolm or email to [recreation@westkelownacity.ca](mailto:recreation@westkelownacity.ca)