

DISTRICT OF WEST KELOWNA

BYLAW NO. 0082

A BYLAW TO ESTABLISH THE OFFICER POSITIONS OF THE DISTRICT OF WEST KELOWNA AND TO ASSIGN THE CHIEF ADMINISTRATIVE, CORPORATE AND FINANCIAL OFFICERS POSITIONS

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WHEREAS the Council must, by bylaw under section 146 of the *Community Charter*, establish officer positions in relation to the powers, duties and functions under section 148 [*corporate officer*] and 149 [*financial officer*] and may, by bylaw establish other officer positions;

NOW THEREFORE, the Council of the District of West Kelowna in open meeting assembled enacts as follows:

1. Title

1.1 This bylaw shall be cited for all purposes as the "District of West Kelowna Officers and Employees Bylaw 2010 No. 0082".

2. Officer Positions

2.1 The following positions are hereby established as officer positions of the District of West Kelowna:

- (a) Chief Administrative Officer;
- (b) City Clerk; and,
- (c) Chief Financial Officer.

3. Powers, Duties and Functions

3.1 The powers, duties and functions of the Chief Administrative Officer are in accordance with section 147 of the *Community Charter*.

3.2 The powers, duties and functions of the City Clerk are in accordance with section 148 of the *Community Charter*.

3.3 The powers, duties and functions of the Chief Financial Officer are in accordance with section 149 of the *Community Charter*.

3.4 In the absence of the City Clerk, the responsibility of the Corporate officer, in accordance with section 148 of the *Community Charter*, is assigned to the Chief Administrative Officer.

3.5 In the absence of the Chief Financial Officer, the responsibility of the Financial officer, in accordance with section 149 of the *Community Charter*, is assigned to the Chief Administrative Officer.

4. Repeal

4.1 Bylaw No. 0004 is hereby repealed.

PASSED FIRST READING, JUNE 22, 2010  
PASSED SECOND READING, JUNE 22, 2010  
PASSED THIRD READING, JUNE 22, 2010  
ADOPTED, JULY 27, 2010

'DOUG FINDLATER'

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MAYOR

'TRACEY BATTEN'

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CITY CLERK