



Information Bulletin

Fees & Charges Bylaw: Subdivision Fee Updates

Purpose:

The purpose of this bulletin is to provide notification and comparison between subdivision fees that have been updated in August 2021.

Created on:
August 24, 2021

Background:

Subdivision fees are charged at subdivision application and at subdivision registration. These fees have been modified to provide better cost recovery and reflect regional fees. These fees are set by the Fees and Charges Bylaw 0028.

Effective Date:
August 24, 2021

Last Updated:
September 29, 2021

Fee Changes:

West Kelowna City Council has adopted the Fees and Charges 0028.59 on August 24, 2021 which includes modified subdivision fees. Only fees that have change are listed.

Fee	Previous Fee	Change	Updated Fee
<i>Application Fees</i>			
Base Fee	\$0	+\$500	\$500
Form "P" Review	\$100	+\$150	\$250
<i>Administrative Fees</i>			
Subdivision Processing – Boundary Adjustment	\$300	-\$300	\$0
Subdivision Processing – 1-2 lots	\$300	-\$300	\$0
Subdivision Processing – >3 lots	\$500	-\$500	\$0
<i>Miscellaneous Fees</i>			
Preliminary Layout Review Renewal	\$100	+\$150	\$250
Final Plan or Legal Document Signing	\$150	+\$100	\$250
Document Retrieval	N/A	N/A	Actual Cost
<i>Bonding and Security</i>			
Warranty Security – Fee Simple Subdivision	\$580/lot	5%	Greater of \$1000 or 5% of City works

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Applicability:

All subdivision applications applied for after the date of adoption must pay the updated fees. Instream applications applied for before the date of adoption are eligible for paying either previous or current fees. The applicant must confirm, in writing, whether the previous or current fee bylaw is to apply.



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