



CITY OF WEST KELOWNA
 Development Services – Business Licencing
 3731 Old Okanagan Hwy, West Kelowna, BC, V4T 0G7
 Phone: 778-797-8811

**Marine Launch Licence
 APPLICATION**

Section 1: Applicant Information

Business Name:

West Kelowna Municipal Business Licence Number:

Business Owner’s Name(s):

Business Physical Address (include unit #)

City:

Province:

Postal Code:

Phone:

Email:

Mailing address (if different from above):

City:

Province:

Postal Code:

Section 3: Fees (Tier 5) – Choose the option for your business type

Marine General – Tours/Charters/Boat Sales (annual fee) - \$280

Marine Valet/Storage - \$25 per vessel – No. _____ x \$25 = \$ _____

Marine Watercraft Rental, Boat Club - \$743 per vessel – No. _____ x \$743 = \$ _____

Section 4: Required Documents

General Liability Insurance in the amount of \$5,000,000.00 which will:

- Name the City of West Kelowna as an additional insured
- Be maintained for a period ending twelve (12) months after this agreement is terminated
- State that the policy cannot be cancelled, lapsed, or materially changed without thirty (30) days written notice to the City of West Kelowna
- Be issued by a responsible insurance company licensed to do business in West Kelowna, British Columbia and who meets the reasonable approval of the City of West Kelowna

This form is an application only. Use of the Gellatly Boat Launch for business activities is not permitted without the issuance of the Marine Launch Licence. Application processing time may take 2-6 weeks.

Section 5: Signature

- I understand that the granting of a business licence is dependent on being in compliance with the Bylaws of the City of West Kelowna and that the proposed business would not be carried out in contravention of the *Criminal Code* or the *Controlled Drugs and Substances Act*.
- I undertake, if granted the licence applied for, to comply with each and every obligation contained in the Bylaws now in force or which hereafter come into force in the City of West Kelowna.
- I understand that licenses are automatically renewed, and applicable fees are charged. Should I choose to no longer operate this business, it is my responsibility to advise the City of West Kelowna, in writing, to cancel the business licence prior to December 31.
- I will provide written notification to the City of West Kelowna of any name, address, or ownership changes.

Signed:

Dated: