

WEST KELOWNA FIRE & RESCUE

Home Based Day Care Occupancies

VISIBLE ADDRESS

- Clear large unobstructed address numbers are required
- Visible from the road

TELEPHONE

- A telephone in good operating condition is to be maintained at all times
- Emergency phone numbers should be easily available

MEANS OF EGRESS (EXIT DOORS)

- Two means of egress are required from each floor area including basements and sleeping areas in overnight care
- Bedroom windows must be openable with a minimum 15" opening and 21.5" clearance in a window well
- Exits are not locked or blocked

SMOKE ALARMS

- Hard wired and interconnected smoke alarms are required in every bedroom in the entire dwelling (Combo alarms and blue tooth connectivity are permitted)
- Hard wired and interconnected smoke and carbon monoxide alarms are required on each floor
- Smoke alarms 10 years or older must be replaced

FIRE SAFETY PLAN

- A Fire Safety Plan showing the general layout of the facility, exit, fire extinguishers and instructions on "What To Do In Case Of Fire" is required to be posted in a visible location

FIRE DRILLS

- Monthly fire drills are to be conducted and records of fire drills are to be kept

FIRE EXTINGUISHER REQUIREMENT

- A 5lb ABC or 2A 10BC rated dry chemical fire extinguisher is required for each level of the Facility. Ensure that you are not more than 25m from an extinguisher.
- Fire extinguishers are to be mounted in an accessible and visible location
- Fire extinguishers are to be maintained by a professional service company, annually

FURNACE AND HOT WATER TANKS

- Furnace and Hot water tanks should not be accessible to children.
- Small latches may be required to secure furnace and hot water tank areas
- Storage of combustibles will not be permitted within three feet of any furnace or hot water appliances

FIREPLACES AND HEATING STOVES

- Where solid fuel or gas appliances are used, guards protecting children may be required
- Use of some appliances may be suspended during daycare operation

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| | FLAMMABLE AND COMBUSTIBLE LIQUIDS |
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| <input type="checkbox"/> | Flammable and combustible liquids shall be kept to an absolute minimum and good housekeeping practices shall be maintained at all times |
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| <input type="checkbox"/> | Lawn mowers and fuel must be stored outdoors in a safe location |
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| | ELECTRICAL PANELS |
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| <input type="checkbox"/> | Electrical panels are to have acceptable access at all times and three feet of clearance from combustibles are recommended |
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| | OPEN FLAMES |
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| <input type="checkbox"/> | Open flames are not permitted during daycare operation, especially candles on birthday cakes. |
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| | COMBUSTIBLE ARTWORK |
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| <input type="checkbox"/> | Artwork cannot exceed 20% coverage per wall and no Paper on the Ceilings. |
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| | WASTE RECEPTACLES |
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| <input type="checkbox"/> | All Assemble Occupancy waste receptacles should be of non-combustible materials |
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This checklist is a guide to help you keep with B.C. Fire Code. Please use it to help maintain safe standards at all times.

**FIRE SERVICE ACT
INSPECTION OF FIRE HAZARDS**

21. On a complaint of a person interested or, if believed advisable, without complaint, the fire commissioner and his inspectors may at all reasonable hours, enter any premises anywhere, in the Province, to inspect them and ascertain whether or not:

- the premises are in a state of disrepair that a fire starting in them might spread rapidly to endanger life or other property
- the premises are so used or occupied that fire would endanger life or property
- combustible or explosive material is kept or other flammable conditions exist on the premises so as to endanger life or property
- a fire hazard exists on the premises

RS1960-148-1711: 1974-34-121, 1978-22-2

If you require any further information regarding the above subjects, please feel free to call our office.

WEST KELOWNA FIRE & RESCUE,

Phone: (778) 797-3200

Email: WKFR.Prevention@westkelownacity.ca

Fire Prevention Branch