



CITY OF WEST KELOWNA

MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD AT THE CITY OF WEST KELOWNA COUNCIL CHAMBERS,
2760 CAMERON ROAD, WEST KELOWNA, BC
ON TUESDAY, APRIL 4, 2017

MEMBERS PRESENT: His Worship Mayor Doug Findlater

Councillor Rusty Ensign
Councillor Duane Ophus
Councillor Bryden Winsby
Councillor Carol Zanon
Councillor Rick de Jong

MEMBERS ABSENT: Councillor Rosalind Neis

Staff Present: Jim Zaffino, CAO
Tracey Batten, Deputy CAO
Nancy Henderson, GM of Development Services
Allen Fillion, GM of Engineering and Public Works
Lisa Pleadwell, CFO
Bob Dargatz, Development Services/Approving Officer
Brent Magnan, Planning Manager
Chris Anderson, Public Works Manager
Bob Kusch, Parks, Recreation and Culture Manager
Shelley Schnitzler, Legislative Services Manager
Mike Cain, Sr. Bylaw Enforcement Officer
Neil Wyatt, IT Support Services

1. **CALL THE COUNCIL MEETING TO ORDER:**

The meeting was called to order at 2:24 p.m.

This meeting is open to the public and all representations to Council form part of the public record. This meeting is being webcast live and will be archived on the City's website.

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

It was moved and seconded

THAT the agenda be adopted.

C229/17 **CARRIED UNANIMOUSLY**

4. **ADOPTION OF MINUTES:**

4.1 **Minutes of the Regular Council Meeting held Tuesday, March 28, 2017 at the City of West Kelowna Council Chambers**

It was moved and seconded

THAT the Minutes of the Regular Council Meeting held Tuesday, March 28, 2017 at the City of West Kelowna Council Chambers be adopted.

C230/17 CARRIED UNANIMOUSLY

5. **MAYOR AND COUNCILLOR'S REPORTS:**

5.1 **Mayor Findlater:**

5.1.1 Regional District of Central Okanagan Highlights from the March 27, 2017 Board Meeting

5.1.2 Regional District of Central Okanagan News Release dated March 28, 2017 re 2017 – 2021 Financial Plan Approved

6. **PRESENTATIONS:**

7. **DELEGATIONS:**

8. **UNFINISHED BUSINESS:**

9. **DIVISION REPORTS:**

9.1 **CHIEF ADMINISTRATIVE OFFICER**

9.2 **DEVELOPMENT SERVICES**

Bylaws for Consideration of Adoption

9.2.1 **OCP 17-01, OCP Amendment: Proposed Changes to Hillside Development Permit Guidelines**

It was moved and seconded

THAT Council adopt "City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.42, 2017".

C231/17 CARRIED UNANIMOUSLY

9.2.2 **Addition of Ticketable Offence to Bylaw Notice Enforcement Bylaw and Ticket Information Utilization Bylaw for Non-Compliance with an Issued Development Permit**

It was moved and seconded

THAT Council adopt “Bylaw Notice Enforcement Amendment Bylaw No. 093.34, 2017”;
and

THAT Council adopt “City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.30, 2017”.

C232/17 **CARRIED UNANIMOUSLY**

Planning

9.2.3 **Comprehensive Sign Bylaw Review**

It was moved and seconded

THAT Council support the prohibition of animated signs, including the use of movement or flashing lights and colours to attract attention to a sign.

C233/17 **CARRIED UNANIMOUSLY**

It was moved and seconded

THAT Council support the specification that the use of a digital or electronic screen be permitted only as a component of a freestanding or fascia sign.

C234/17 **CARRIED UNANIMOUSLY**

It was moved and seconded

THAT Council support the addition of regulations to restrict the size and brightness of digital and electronic signs and require the use of automatic dimming technology.

C235/17 **CARRIED UNANIMOUSLY**

It was moved and seconded

THAT Council support amendments to exempt banner signs from the requirement to obtain a sign permit.

C236/17 **CARRIED UNANIMOUSLY**

The meeting recessed at 3:11 p.m.
The meeting reconvened at 3:18 p.m.

9.2.4 **A 17-01, Agricultural Land Reserve Exclusion, 4066 Gellatly Road**

It was moved and seconded

THAT Council support the request to exclude a portion of the subject property located at 4066 Gellatly Road (Lot A, DL 487, ODYD, Plan 6926) from the Agricultural Land Reserve.

C237/17 **CARRIED UNANIMOUSLY**

9.2.5 **Application for Building Permit at 2677 Kyle Road**

It was moved and seconded

WHEREAS Council considers that the building permit application for 2677 Kyle Road received by the City on March 27, 2017 conflicts with Zoning Amendment Bylaw No. 0154.46, 2017 as indicated in the Council Report from the General Manager of Development Services dated March 27, 2017; and

WHEREAS Council authorized staff on March 28, 2017 to withhold the building permit for 2677 Kyle Road, for which application was received on March 27, 2017, for a period of 30 days in accordance with Section 463 of the *Local Government Act*;

BE IT RESOLVED THAT Council authorize staff to withhold the building permit for 2677 Kyle Road, for which application was received on March 27, 2017 for a further period of 60 days in accordance with Section 463 of the *Local Government Act*.

C238/17 **CARRIED** Opposed: Councillor Ensign

9.3 **ENGINEERING AND PUBLIC WORKS**

9.3.1 **Fees and Charges – Recreation and Culture**

It was moved and seconded

THAT Council give first, second and third reading to the City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.50, 2017.

C239/17 **CARRIED UNANIMOUSLY**

9.4 **FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES**

9.4.1 **Survey Results for the Draft 2017-2026 Financial Plan**

Information Report from the Communications Supervisor

9.4.2 **Draft 2017 – 2026 Financial Plan and Ten Year Capital Plan**

It was moved and seconded

THAT Council approve the new capital budget item C2017-72 (WID-CAPS Replacement) with early approval.

C240/17 **CARRIED UNANIMOUSLY**

It was moved and seconded

THAT Council approve the amended capital budget items C2017-1, C2017-73; and

THAT Council approve the operating and capital carryforward; and

THAT Council give 2nd reading as amended and 3rd reading to the City of West Kelowna “Financial Plan Bylaw No. 0238, 2017” with the tax rate increase set at 3.0%.

C241/17 **CARRIED UNANIMOUSLY**

9.4.3 **Parcel Tax Review Panel**

It was moved and seconded

THAT Council appoint the following three members of Council to form a Parcel Tax Roll Review Panel-Mayor Findlater, Councillors de Jong and Zanon; and

THAT Council direct staff to schedule a meeting of the Parcel Tax Roll Review Panel for 5:30 pm on Tuesday, April 18, 2017 at the City of West Kelowna Council Chambers; and further

THAT Council direct staff to give notice of the meeting in accordance with Section 94 of the *Community Charter*.

C242/17 **CARRIED UNANIMOUSLY**

9.4.4 **Bylaw Enforcement Policy**

It was moved and seconded

THAT Council adopt the City of West Kelowna Bylaw Enforcement Policy dated April 4, 2017.

C243/17 **CARRIED UNANIMOUSLY**

10. **CORRESPONDENCE AND INFORMATION ITEMS:**

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS:**

13. **ADJOURNMENT OF THE REGULAR MEETING:**

The meeting adjourned at 4:38 p.m.

M A Y O R

CERTIFIED CORRECT:

DEPUTY CAO/CORPORATE OFFICER