



CITY OF WEST KELOWNA

MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD AT THE CITY OF WEST KELOWNA COUNCIL CHAMBERS,
2760 CAMERON ROAD, WEST KELOWNA, BC
ON TUESDAY, FEBRUARY 13, 2018

MEMBERS PRESENT: His Worship Mayor Doug Findlater

Councillor Rick de Jong
Councillor Rusty Ensign
Councillor Duane Ophus
Councillor Carol Zanon

Members Absent: Councillor Rosalind Neis
Councillor Bryden Winsby

Staff Present: Jim Zaffino, CAO
Nancy Henderson, GM of Development Services
Rob Hillis, Engineering Manager
Bob Dargatz, Development Services/Approving Officer
Brent Magnan, Planning Manager
Neil Wyatt, IT Support Services
Mike Cain, Senior Bylaw Enforcement Officer
Brent Watson, Assistant Fire Chief
Lisa Siavashi, Revenue, Reporting and Risk Manager
Chris Anderson, Public Works Manager
Bob Kusch, Parks, Recreation and Culture Manager
Stacey Harding, Fleet and Parks Manager
Shelley Schnitzler, Legislative Services Manager

1. **CALL THE COUNCIL MEETING TO ORDER:**

The meeting was called to order at 1:39 p.m.

This meeting is open to the public and all representations to Council form part of the public record. This meeting is being webcast live and will be archived on the City's website.

2. **INTRODUCTION OF LATE ITEMS:**

- 2.1 Replacement Pages – Remove pages 197 – 208 and replace with pages 197 – 206 (see Item 9.2.1 under Division Reports)
- 2.2 Replacement Page 214 (see Item 9.2.2 under Division Reports)
- 2.3 Development Permit 17-19, Boucherie Road, (see Item 9.2.2 under Division Reports) correspondence received from the following:
 - Matthew Temple, Development Manager, Emil Anderson Construction Co. Ltd.

- Petition from residents of Apple Way Boulevard and Golden View Drive
- E-mail from Brian Jamieson
- Submissions (2) from David Balser
- Letter from Deborah and Colin Bourne
- E-mail from George and Gladys Lewis
- Letter from Gerhard Fritz
- E-mail from J & E Simons
- Letter from Ross Freake

3. **ADOPTION OF AGENDA:**

It was moved and seconded

THAT the agenda be adopted as amended.

C112/18 CARRIED UNANIMOUSLY

4. **ADOPTION OF MINUTES:**

4.1 **Minutes of the Special Council Meeting held January 16, 2018 at the City of West Kelowna Council Chambers**

It was moved and seconded

THAT the Minutes of the Special Council Meeting held January 16, 2018 at the City of West Kelowna Council Chambers be adopted.

C113/18 CARRIED UNANIMOUSLY

4.2 **Minutes of the Public Hearing held January 23, 2018 at the City of West Kelowna Council Chambers**

It was moved and seconded

THAT the Minutes of the Public Hearing held January 23, 2018 at the City of West Kelowna Council Chambers be adopted.

C114/18 CARRIED UNANIMOUSLY

4.3 **Minutes of the regular Council Meeting held January 23, 2018 at the City of West Kelowna Council Chambers**

It was moved and seconded

THAT the Minutes of the regular Council Meeting held January 23, 2018 at the City of West Kelowna Council Chambers be adopted.

C115/18 CARRIED UNANIMOUSLY

5. **MAYOR AND COUNCILLOR'S REPORTS:**

5.1 **Mayor Findlater**

5.1.1 Regional District of Central Okanagan Highlights from the January 22, 2018 Regional Board Meeting

5.1.2 Regional District of Central Okanagan Highlights from the February 8, 2018 Regional Board Meeting

5.1.3 Okanagan Basin Water Board Highlights from the February 8, 2018 Board Meeting

5.2 **Councillor Ensign**

5.2.1 Verbal Update from the Safe Schools Committee

6. **PRESENTATIONS:**

7. **DELEGATIONS:**

7.1 **Dave Smith, Morningside Residents**

Burning and Site Preparation for Development

It was moved and seconded

THAT Council direct staff to bring back a report on updating requirements for the Burning Bylaw by May 31, 2018.

C116/18 **CARRIED UNANIMOUSLY**

8. **UNFINISHED BUSINESS:**

9. **DIVISION REPORTS:**

9.1 **CHIEF ADMINISTRATIVE OFFICER**

9.1.1 **Strategic Plan 2017 – 2018; Fourth Quarter Update**

Information Report from the CAO

9.1.2 **2018 Priorities**

It was moved and seconded

THAT Council adopt the 2018 Priorities.

C117/18 **CARRIED UNANIMOUSLY**

9.1.3 **Budget Funds Made Available Due to 3.11% Growth Rate**

Information Report (with Decision Points) from the CAO

It was moved and seconded

THAT Council direct staff to amend the *2018 – 2027 Financial Plan* and add to the 2018 budget a one-time amount of \$120,000 to fund two reservists, \$84,500 transfer to the RCMP reserve to be used towards the conversion of 2 RCMP vehicles and purchase of equipment, and \$116,507 transferred to Reserves for Future Expenditures, and an additional \$116,507 to reduce taxes; and

THAT Council direct staff to add to the 2019 budget the \$320,000 to fund two RCMP Officers.

C118/18 **CARRIED**; Councillors Ensign and Ophus opposed.

The meeting recessed at 3:14 p.m.

The meeting reconvened at 3:19 p.m.

9.1.4 **2018 Property Tax Apportionment**

It was moved and seconded

THAT Council direct staff to use the same property tax multipliers to set tax rates for 2018 as were used in 2017.

C119/18 **CARRIED UNANIMOUSLY**

9.1.5 **2018 Financial Plan Early Approval Requests – Supplemental Report**

It was moved and seconded

THAT Council authorize staff the early approval of the Multi-use Dome (C2018-25.1) in the amount of \$3,780,471.

C120/18 **CARRIED UNANIMOUSLY**

It was moved and seconded

THAT Council authorize staff the early approval of two reservists, RCMP equipment and command vehicles.

C121/18 CARRIED UNANIMOUSLY

9.2 DEVELOPMENT SERVICES

Bylaws for Consideration of First Reading

9.2.1 **Z 17-07, Official Community Plan Amendment Bylaw No. 0100.49, 2211 Campbell Road**

Delegation Request:

Stephen Shawcross, IBI Group

Briefed Council on the application and applicant's position.

It was moved and seconded

THAT Council give first reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.49, 2018 (Z 17-07); and

THAT Council direct staff to draft a Zoning Amendment Bylaw for consideration of the CD8 Zone as proposed (File: Z 17-07).

C122/18 CARRIED UNANIMOUSLY

Planning

9.2.2 **DP 17-19, Development Permit (Multiple Family and Hillside), Boucherie Road**

It was moved and seconded

THAT Council postpone consideration of the Development Permit (File: DP 17-19) for Lot C, DL 2045, ODYD, Plan KAP60462 (Boucherie Road).

C123/18 CARRIED UNANIMOUSLY

The meeting recessed at 5:11 p.m.
The meeting reconvened at 5:14 p.m.

It was moved and seconded

THAT the meeting be extended to 6:00 p.m.

C124/18 CARRIED UNANIMOUSLY

9.2.3 **DVP 17-24, Variance Permit, 2400 Thacker Drive**

This item was removed at the request of the Applicant.

9.2.4 **Westbank Centre DCC Reduction Amendment Bylaw No. 0179.01, 2018**

It was moved and seconded

THAT Council adopt “City of West Kelowna Westbank Centre Development Cost Charges Reduction Amendment Bylaw No. 0179.01, 2018”.

C125/18 **CARRIED UNANIMOUSLY**

9.3 **ENGINEERING AND PUBLIC WORKS**

Pursuant to Section 100 of the *Community Charter*, Councillor Ensign declared a conflict in regards to Item 9.3.1 2018 to 2020 Spring Street Cleaning Services as he leases property in relation to this matter.

Councillor Ensign left the meeting at 5:23 p.m.

9.3.1 **2018 to 2020 Spring Street Cleaning Services – RFP Contract Award**

It was moved and seconded

THAT Council award the maintenance contract for Spring Street Cleaning Services to Atlas Power Sweeping Ltd. in the amount of \$415,468.60 for the 2018 through 2020 seasons with an option to renew in 2021 and 2022.

C126/18 **CARRIED UNANIMOUSLY**

Councillor Ensign returned to the meeting at 5:25 p.m.

9.3.2 **2018 Pedestrian Improvements**

Information Report from the Engineering Technologist

9.3.3 **Construction of Scorer’s Booth and Umpire’s Room at Mount Boucherie Ball Diamond Number 2**

It was moved and seconded

THAT Council grant approval for the use of land at Mount Boucherie Ball Diamond Number 2 for the construction of a new Scorer’s Booth and Umpire’s Room by the West Kelowna Minor Baseball Association; and

THAT the City of West Kelowna’s fees be waived.

C127/18 **CARRIED UNANIMOUSLY**

9.4 **FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES**

9.4.1 **CWK Southern Interior Local Government Association (SILGA) Resolutions Committee – Mayor Findlater and Councillor Zanon**

It was moved and seconded

THAT Council endorse the following resolutions and direct staff to submit the resolutions to the 2018 SILGA Convention:

- Parkland DCC Reserve Expenditure Expansion
- Business Case for a Provincial Police Force
- Cannabis Revenue Sharing Model

C128/18 **CARRIED UNANIMOUSLY**

9.4.2 **FireSmart Grant Application for Rock Ridge Neighbourhood**

It was moved and seconded

THAT Council direct staff to apply to the 2018 Strategic Wildfire Prevention Initiative requesting funding for a FireSmart program for Rock Ridge subdivision in West Kelowna Estates; and

THAT Council authorize the Mayor and City Clerk to execute the necessary agreement for a successful application.

C129/18 **CARRIED UNANIMOUSLY**

9.4.3 **Council Remuneration, Expenses and Benefits Bylaw**

Information Report (with Decision Points) from the Special Projects Manager

It was moved and seconded

THAT Council support Option A – 2017 salary plus a CPI adjustment of 2.1% for both 2018 and 2019.

C130/18 **CARRIED UNANIMOUSLY**

It was moved and seconded

THAT the meeting be extended to 6:15 p.m.

C131/18 **CARRIED**

Mayor Findlater opposed.

It was moved and seconded

THAT Council not make any changes to the “Conference and Meeting Expenses” section of Bylaw No. 0175.

C132/18 CARRIED UNANIMOUSLY

It was moved and seconded

THAT Council support a 5% increase to the “Per Diem Meal Expenses”.

C133/18 CARRIED UNANIMOUSLY

It was moved and seconded

THAT Council support no changes to the Personal Vehicle Travel Reimbursement.

C134/18 CARRIED UNANIMOUSLY

It was moved and seconded

THAT Council support amending the annual entertainment expense provision to reduce to \$250.00 for the Mayor and \$100.00 each for Councillors.

C135/18 CARRIED UNANIMOUSLY

10. **CORRESPONDENCE AND INFORMATION ITEMS:**

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS:**

13. **ADJOURNMENT OF THE REGULAR MEETING:**

The meeting adjourned at 6:12 p.m.

'Doug Findlater'

M A Y O R

CERTIFIED CORRECT:

'Shelley Schnitzler'

LEGISLATIVE SERVICES MANAGER