



## CITY OF WEST KELOWNA

MINUTES OF THE SPECIAL MEETING OF COUNCIL  
HELD AT THE CITY OF WEST KELOWNA COUNCIL CHAMBERS,  
2760 CAMERON ROAD, WEST KELOWNA, BC  
ON TUESDAY, JANUARY 17, 2017

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**MEMBERS PRESENT:** His Worship Mayor Doug Findlater

Councillor Rick de Jong  
Councillor Rusty Ensign  
Councillor Duane Ophus  
Councillor Bryden Winsby  
Councillor Carol Zanon

**MEMBERS ABSENT:** Councillor Rosalind Neis

**Staff Present:**

Jim Zaffino, CAO  
Tracey Batten, Deputy CAO  
Nancy Henderson, GM of Development Services  
Allen Fillion, GM of Engineering and Public Works  
Lisa Pleadwell, CFO  
Jason Brolund, Fire Chief  
Lesli Roseberry, S/Sgt., RCMP  
Rob Hillis, Engineering Manager  
Bob Dargatz, Development Services/Approving Officer  
Brent Magnan, Planning Manager  
Erin Goodwin, Facilities Manager  
Chris Anderson, Public Works Manager  
Matthias Koch, IS Manager  
John Perrott, Economic Development Officer  
Kirsten Jones, Communications Supervisor  
Kyle Reese, Roads and Drainage Supervisor  
Al Patterson, Utilities Supervisor  
Kevin Bouchier, Community Recreation Coordinator  
Mark Roberts, Parks Planner  
Lisa Siavashi, Sr. Accountant  
Neil Wyatt, IT Support Services

1. **CALL THE COUNCIL MEETING TO ORDER:**

The meeting was called to order at 1:31 p.m.

This meeting is open to the public and all representations to Council form part of the public record. This meeting is being webcast live and will be archived on the City's website.

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

It was moved and seconded

**THAT** the agenda be adopted as presented.

C023/17 CARRIED UNANIMOUSLY

4. **ADOPTION OF MINUTES:**

5. **MAYOR AND COUNCILLOR'S REPORTS:**

6. **PRESENTATIONS:**

7. **DELEGATIONS:**

8. **UNFINISHED BUSINESS:**

9. **DIVISION REPORTS:**

9.1 CHIEF ADMINISTRATIVE OFFICER

9.2 DEVELOPMENT SERVICES

9.3 ENGINEERING AND PUBLIC WORKS

9.4 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES

The CFO provided an overview of the 2017-2026 Financial Plan and reviewed the 2017 Operating Budget.

**SUPPLEMENTAL FTE REQUEST**

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Request for Information Services as follows:

FTE2017-1	Help Desk Assistant
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C024/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Request for Bylaw/Business Licensing/ and Building as follows:

FTE2017-2	Bylaw/Business Licensing/Building Clerk
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C025/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Request for Public Works and Engineering - Parks as follows:

FTE2017-3	Summer Students (2)
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C026/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Request for Public Works and Engineering – Recreation and Culture as follows:

FTE2017-4	Recreation and Culture Supervisor
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C027/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Requests for Public Works and Engineering – Roads Department as follows:

FTE2017-5	Summer Students (3)
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C028/17 CARRIED Opposed: Councillor de Jong

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Requests for Public Works and Engineering – Engineering Department as follows:

FTE2017-6	Summer Student
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C029/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Request for Development Services – Planning and Building as follows:

FTE2017-7	Planner 1
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C030/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Request for Development Services – Planning and Building as follows:

FTE2017-8	Building Supervisor
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C031/17 CARRIED Opposed: Councillors de Jong and Zanon

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Requests for RCMP as follows:

FTE2017-9	Member (2)
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It was moved and seconded

**THAT** the motion be deferred pending further information.

C032/17 DEFEATED Opposed: Councillors de Jong, Ensign, Winsby and Ophus

C033/17 **QUESTION ON THE MAIN MOTION** CARRIED Opposed: Mayor Findlater

It was moved and seconded

**THAT** Council support the 2017 supplemental FTE Budget Requests for Public Works and Engineering – Public Works as follows:

FTE2017-10	Utility Operator 111
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C034/17 CARRIED UNANIMOUSLY

The meeting recessed at 3:30 p.m.  
The meeting reconvened at 3:39 p.m.

**SUPPLEMENTAL REQUESTS**

It was moved and seconded

**THAT** Council support the 2017 supplemental Budget Request for Information Services as follows:

S2017-1	Icity Online Ebilling
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C035/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 supplemental Budget Requests for Parks as follows:

S2017-2	Portable Toilet Rental & Servicing
S2017-3	Grounds Maintenance
S2017-4	Janitorial Supplies
S2017-5	Security Services

C036/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the supplemental Budget Request for Economic Development & Tourism for 2017 only:

S2017-6	Contracted Photography & Video Services
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C037/17 CARRIED UNANIMOUSLY

**CAPITAL REQUESTS**

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering as follows:

C2017-1	Road Rehabilitation Program at \$650,000
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It was moved and seconded

To amend the resolution by removing \$650,000 and replacing with \$1,000,000.

C038/17 CARRIED Opposed: Ophus and Findlater

C039/17 **QUESTION ON THE MAIN MOTION AS AMENDED** CARRIED Opposed: Councillor Ophus and Mayor Findlater

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering as follows:

C2017-2	Boucherie-Stuart to Ogden at \$4.653 million
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It was moved and seconded

To amend the budget for the Boucherie-Stuart to Ogden project by reducing by \$350,000.

C040/17 DEFEATED Opposed: Councillors Zanon, Ophus, Winsby and Mayor Findlater

C041/17 **QUESTION ON THE MAIN MOTION** CARRIED Opposed: Councillor de Jong

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering as follows:

C2017-3	Bridge Maintenance & Replacement
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C042/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering as follows:

C2017-4	Slope Assessment
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C043/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering as follows:

C2017-5	Roundabout at Boucherie Rd and Hudson Rd
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C044/17 CARRIED Opposed: Councillor Winsby

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering as follows:

C2017-6	Survey Equipment
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C045/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Equipment as follows:

C2017-13	Bobcat Ditch Grading Attachment
C2017-14	Man lift Trailer
C2017-15	Cargo Trailer
C2017-16	½ Ton Truck

C046/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Storm Drainage as follows:

C2017-17	Green Bay Neighborhood
C2017-18	Rosealee Lane
C2017-19	Klein Road

C047/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Pedestrian Infrastructure as follows:

C2017-20	Walkway Repairs
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C048/17 CARRIED UNANIMOUSLY



It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Pedestrian Infrastructure as follows:

C2017-21	Pedestrian Improvement
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C049/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Pedestrian Infrastructure as follows:

C2017-22	Recreation / Lakeside Trails
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C050/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Parks as follows:

C2017-23	Baseball Field lighting (Sportsfield Improvements)
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C051/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Parks as follows:

C2017-24	Pickle Ball Resurfacing (Mt. Boucherie)
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C052/17 CARRIED Opposed: de Jong

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Parks as follows:

C2017-25	Bleachers & Benches
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C053/17 CARRIED Opposed: Councillor de Jong

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Parks as follows:

C2017-26	Boucherie Parking Lot Fence
C2017-27	Boucherie Parking Lot Repairs

C054/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Parks as follows:

C2017-28	Parks Irrigation
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C055/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Parks as follows:

C2017-29	Parks Signage
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C056/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Parks as follows:

C2017-30	Playground Upgrades Vineyard
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C057/17 CARRIED Opposed: Councillor Zanon

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Parks as follows:

C2017-31	Wildhorse Drive Park
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C058/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** the ending time of the meeting be extended to 7 p.m.

C059/17 CARRIED Opposed: Councillor Zanon

The meeting recessed at 5:34 p.m.  
The meeting reconvened at 5:39 p.m.

It was moved and seconded

**THAT** Council defer C2017-32 Artificial Turf Field Planning & Design and C2017-33 Soccer Dome (Artificial Turf) Construction to a future meeting.

C060/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Public Works and Engineering – Parks as follows:

C2017-34	Sport court at Shannon Lake Tennis Courts Park
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C061/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Parks as follows:

C2017-35	Anders Park Tennis Court Lighting
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C062/17 CARRIED Opposed: Councillor de Jong

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Parks as follows:

C2017-36	Kinsman Park Gazebo Electrical
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C063/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Parks as follows:

C2017-37	Willow Park Bank Stabilization
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C064/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Parks as follows:

C2017-38	Concrete Hoist Pad
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C065/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Parks as follows:

C2017-39	Infield Soil Conditioner
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C066/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Parks as follows:

C2017-40	Memorial Park Skate Park Additions
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C067/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for General Studies as follows:

C2017-41	Recreation Programming & Facilities Masterplan
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C068/17 CARRIED Opposed: Councillor de Jong

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Facilities as follows:

C2017-42	Fire Hall #31 – Emergency Generator
C2017-43	Fire Hall #31 & #33 Parking Pad Replacement

C069/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Facilities as follows:

C2017-44	Jim Lind Arena – Boiler Replacement
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C070/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Facilities as follows:

C2017-45	Fire Hall #31 – Woodpecker Protection
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C071/17 CARRIED Opposed: Councillor de Jong

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Public Works and Engineering – Facilities as follows:

C2017-46	Bartley Property – Concept Plan
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C072/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Administrative and Protective Services – Fire Department as follows:

C2017-47	Vehicle Replacement – Command / Prevention
C2017-48	Vehicle Replacement – Rescue / Squad

C073/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Administrative and Protective Services – Fire Department as follows:

C2017-49	Personal Protective Equipment
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C074/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Administrative and Protective Services – Fire Department as follows:

C2017-50	Communication Equipment
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C075/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Administrative and Protective Services – Fire Department as follows:

C2017-51	Rescue Equipment
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C076/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Information Services as follows:

C2017-52	Hardware Replacement
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C077/17 CARRIED Opposed: Councillor Winsby

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Information Services as follows:

C2017-53	Switches Replacement
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C2017-54	Tape Drives
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C2017-55	Disaster recovery & redundancy
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C078/17 CARRIED Opposed: Councillor Ensign

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Information Services as follows:

C2017-56	Website
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C079/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Information Services as follows:

C2017-57	2017 Orthophoto Update
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C080/17 CARRIED UNANIMOUSLY



It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Information Services as follows:

C2017-58	Email Archiving
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C081/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Information Services as follows:

C2017-59	Intranet Design
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C082/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Cemetery as follows:

C2017-60	Cemetery Marker Aprons
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C083/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-61	Back up Generator for Pump Stations
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C084/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-62	Fire Hydrant Coverage
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C085/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-63	Water Leak Detection Program
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C086/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-64	Watershed Security Gates
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*Councillor Zanon left the meeting at 6:54 p.m.*

C087/17 CARRIED

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-65	Westbank Storage
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*Councillor Zanon returned to the meeting at 6:57 p.m.*

C088/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** the ending time of the meeting be extended to 7:15 p.m.

C089/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-66	Pettman Road Booster Station
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C090/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-67	Water Treatment Plant Control Upgrades
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C091/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-68	Water Treatment Plant Inlet Silt Removal
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C092/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Requests for Water Utility as follows:

C2017-69	Boucherie Road Watermain
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C093/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Water Utility as follows:

C2017-70	Backup Power – Bartley Building
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C094/17 CARRIED UNANIMOUSLY

It was moved and seconded

**THAT** Council support the 2017 Capital Budget Request for Water Utility as follows:

C2017-71	Rose Valley Water Treatment Quality Data Collection
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C095/17 CARRIED Opposed: Zanon

**GRANT-IN-AID**

It was moved and seconded

**THAT** Council defers Grant-in-Aid to the next Council meeting.

C096/17 CARRIED UNANIMOUSLY

9.4.2 **2017 Early Budget Approval Requests – Capital and Supplemental FTE**

It was moved and seconded

**THAT** Council authorize staff to proceed with the capital expenditures and supplemental FTE requests that have been identified on the attached Schedules “A” and “B” to allow operational efficiency excluding C2017-32 Artificial Turf Plan and Design.

C097/17 CARRIED UNANIMOUSLY

10. **CORRESPONDENCE AND INFORMATION ITEMS:**

11. **NOTICE OF MOTION:**

12. **OTHER BUSINESS:**

13. **ADJOURNMENT OF THE SPECIAL MEETING:**

The meeting adjourned at 7:14 p.m.

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M A Y O R

CERTIFIED CORRECT:

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DEPUTY CAO/CORPORATE OFFICER